

AGENDA
SCHOOL COMMITTEE MEETING
Location: School Committee Room

Zoom Link:

<https://auburn-k12-ma-us.zoom.us/j/86935934463?pwd=dUJMUU5ZSjRMbm82Q2o5MGQ4cXNoZz09>

April 28, 2021, 6:30 p.m.

CALL TO ORDER:

CITIZENS' COMMENTS:

SPECIAL RECOGNITIONS:

STUDENT REPRESENTATIVES INTRODUCTION / REPORT

Information

Aaron Zheng and Jasmyn Gates

MINUTES: 3/24/21 and 4/14/21 for approval.

Action

SUPERINTENDENT'S REPORT:

UNFINISHED BUSINESS:

COVID Update

Information

We continue to see COVID cases drop in the schools. We will be looking to see if there is a "bump" in cases because of the vacation. However, "so far, so good."

2021-2022 School Year Calendar

Action

In your packets is the proposed school year calendar for 2021-2022. As you will note we have reduced the number of half-days in the calendar to three (day before Thanksgiving, day before Holiday Vacation, and one in May). Also noted are holidays that represent members of our school community.

Recommended Motion ... to approve the 2021-2022 school year calendar for distribution to the school community.

FY '22 Budget Update

Information

Wednesday, April 14th, we held our public hearing on the school budget for FY'2022. Thank you all for being in attendance. We will seek final budget approval of our FY'2022 budget request of \$27,988,540.45 at Town Meeting on May 4th. Presentations and documents are available on our website and Auburn Cable Television.

NEW BUSINESS:

School Committee Meeting Prior to Annual Town Meeting

Action

Historically, the School Committee has met prior to Town Meeting at Auburn High School for the purposes of discussing any last minute changes to warrant articles or school budget request. With Town Meeting taking place next week, I am not sure there is anything to discuss beyond what was discussed already this evening. We can choose to meet briefly or we cannot. I am looking for direction from the committee.

Recommended Motion: ... to meet / not meet prior to Town Meeting on May 4, 2021 for purposes of last minute reviews of warrant articles and budget.

AHS Out of State Field Trip to Jay Peak, Vermont**Action**

Included in your packet is a request from Michael Young, AHS Ski Club Advisor, to take members of the Ski Club to Jay Peak Ski Resort in Vermont over the weekend of March 11th to 13th in 2022. This is a trip that has taken place in prior years and had to be cancelled at the last minute in 2020 due to the pandemic, with Jay Peak refunding payments in full. It is my recommendation that you approve this trip provided all COVID restrictions have been lifted.

Recommended Motion:...to approve the AHS Ski Club trip to Jay Peak Resort in Vermont in March 2022.

NEASC Update**Information**

In your packets is a letter from NEASC regarding the 2-year progress report submitted by Auburn High School as a follow-up to their 2018 decennial visit. As you can see in the letter, Auburn High School continues to move forward addressing the few recommendations the visiting committee noted in their final report.

National Superintendent's Forum**Information**

April 11-13th I participated in the National Superintendent's Forum. I was invited to attend with colleagues from across all fifty states to discuss critical issues facing our schools including strategic plans for district and school improvement coming out of the pandemic, social-emotional concerns of faculty, staff, and students, issues surrounding diversity, equity, and inclusion within schools, among other virtual workshops. Albeit virtual via Zoom, it was inspiring, enlightening, thought - provoking, and informative. As I have referenced throughout the year, I am putting together my entry review as superintendent, and this will serve as a critical piece of that work I will be sharing with you soon.

Fall 2/Spring Sports**Information**

The "Fall 2" season successfully concluded last week. Spring athletics began Monday, April 26th. We are looking forward to seeing additional returns to the playing fields by our spring athletes and coaches, again, with appropriate COVID precautions in place.

TEACHING/LEARNING REPORT:**Information****Review of Classroom Activities**

I will share a brief overview of a few classroom activities happening across the District. We have had a successful transition back to school for most of our students and learning is enthusiastic and robust at all levels.

BUSINESS/FINANCIAL REPORT:**Information****Year to Date Budget Report:**

The Budget report is enclosed in your packet and I would be happy to answer any questions.

Budget Transfers:**Action**

I have provided a list of budget transfers between same series for your information and some between different series requiring your approval.

Recommended Motion:... to approve the transfers between series as presented.

Food Service Items to be Deemed Obsolete**Action**

Mrs. Janice King, Food Service Director, has provided a memo requesting that several APS Food Service equipment items be deemed obsolete. If approved, they will be disposed of by Gillette Equipment.

Recommended Motion:...to deem the requested Food Service equipment items as obsolete so that they may be disposed of.

Bus Application for 2021-2022 School Year

Information

The bus application for next school year has been shared with all families via One Call e-mails and will continue to be. Hard copies will be sent home with Tri II report cards at the end of March. It is also posted on the website. To date only 225 applications have been received as of Monday, April 26th.

ADJOURNMENT:

Action

Recommended Motion:...to adjourn for the evening.

MINUTES
SCHOOL COMMITTEE MEETING
Location: School Committee Room

March 24, 2021, 6:30 p.m.

In attendance:

George Scobie
Jessie Harrington
Gail Holloway
Dottie Kauffman
Meghan McCrillis

Casey Handfield
Beth Chamberland
Cecelia Wirzbicki
Gregg Desto

Visitors: Alyssa Gervais and Mrs. Gervais

CALL TO ORDER:

CITIZENS' COMMENTS: None

SPECIAL RECOGNITIONS:

Auburn Middle School 6th grader Alyssa Gervasi, daughter of Reno and Tricia Gervasi of Auburn, was recognized by Mr. Desto as she has published a book titled Maya and the Shelter Grove Jumping Competition which is currently on Amazon. According to Mr. Desto, "she is a terrific person - great personality and high honor student." Alyssa and her family plan to give a copy to the SWIS Library, as that is the age appropriate school for this book. Alyssa shared that she has also published a short story and she is currently working on her next book!

STUDENT REPRESENTATIVES INTRODUCTION / REPORT

Aaron Zheng and Jasmyn Gates

Due to technical issues, neither representative was able to report in to the meeting.

MINUTES: 3/10/2021 for Approval

Mrs. Holloway made a motion to approve the minutes of the March 10th meeting; Mrs. Kauffman seconded the motion and it was unanimously approved.

SUPERINTENDENT'S REPORT

Second Donation of PPE from Gentex Optics

Dr. Handfield thanked Mr. Edward Chamberland and Gentex Optics in Dudley, MA for another donation of 200 reusable face shields, noting that the shields will be distributed for staff usage and are greatly appreciated.

Mrs. Kauffman made a motion to accept with gratitude the second donation of reusable face shields from Gentex Optics in Dudley, through Mr. Ed Chamberland; Mrs. Holloway seconded the motion and it was unanimously approved.

UNFINISHED BUSINESS:

COVID Update/April 5th Return to School

Dr. Handfield noted that Covid numbers continue to ebb and flow but they continue to trend downward compared to where we were at the start of 2021. While we are pleased to see this happening, it is imperative we continue to mask, wash hands, socially distance. We should not be lulled into a false sense of security particularly those under 19 years of age.

Dr. Handfield shared that there will be two transition days next week with all students being together for the first time. Remote students had the opportunity to tour the buildings if they are returning to in-person learning. Tents will be erected this week at the elementary schools to provide more space for social distancing. If students are home sick, they will be allowed to zoom in to class.

There will be staggered pick up and drop off times with traffic details. Remote teachers, who had been coming in to their classrooms to teach remotely, will now be teaching from home because we don't have space in the buildings.

2021-2022 School Year Calendar

Dr. Handfield reported that we are still double-checking the School Calendar for next school year and reviewing it carefully to make sure that PD time in the calendar will be sufficient for the initiatives we will be undertaking. We will have the final calendar for review and approval at our meeting on April 14th (Public Hearing on Budget) or April 28th.

Mrs. Kauffman asked if Step Up Days/Transition Days could be added to the calendar and Dr. Handfield confirmed that they certainly could.

FY '22 Budget Update

Dr. Handfield shared that he had the opportunity to present the School Department's FY'22 budget to the Finance Committee on March 17th. It was a more streamlined version of what we presented during our budget discussions this year. The Finance Committee were very supportive and voted to recommend our number of \$27,988,540.45, which again is a 0.99% increase over last year's appropriated number at the June town meeting and a 2.89% increase over the appropriated number at our special town meeting in October. He noted that the School Committee's public hearing on the FY 22 draft budget will be held remotely on April 14th and then we will be seeking town meeting approval at the Annual Town Meeting on May 4th.

NEW BUSINESS: None.

TEACHING/LEARNING REPORT

Dr. Chamberland shared that recognizing the commitment we have to our students and staff, she shared several upcoming initiatives that should drive the professional learning in the District for several years to come. Each of these will positively impact the work we do with students in relation to academics, mental health, equity and diversity, and the use of technology:

CLEE-Center for Leadership and Educational Equity will serve to facilitate a Collaborative Equity Audit. This audit will examine data focusing on the root causes of inequity that may exist in the district and create recommendations to address these inequities. This work will harness the commitment of the team created by Dr. Handfield earlier in the year, providing us with a committed group of stakeholders to do this work.

Apple Innovation Team: Early last year, Mr. Bouvier and Dr. Chamberland established the Apple Innovation Team. This team is composed of interested and forward thinking staff members who recognize the importance of continuous growth in our use and application of technology to engage our students. Initial meetings were held last school year, with the pandemic interrupting the initial training of the committee. That training will begin again in earnest this summer. The model being that the staff members on the team become the school based leaders. Our initial focus will be on Auburn High School and Auburn Middle School, with the hope to expand to elementary schools as well.

District Mental Health Team: Mrs. Reidy and Dr. Chamberland are spearheading the creation of a District-wide mental health team. The initial focus of this team will be to complete a needs assessment examining the current staffing levels and programming in place to support the mental health needs of our students. Upon completion of a District Level Mental Health Profile and a review of Evidence Based Practices present in the district, we will create

an action plan. The action plan will serve to guide staffing and programming decisions along with identifying areas of need to create a robust and comprehensive mental health program for our students.

Summer School: Through the use of grant funding, we will again offer summer programming to meet the needs of our students. This programming will focus on further developing the literacy and math skills of our students. We are using grant funding to add additional staff, allowing us to then invite more students. The summer sessions will include students from kindergarten through grade 8. We hope to have additional special education staff as well as guidance staff added this summer to ensure students receive all the support they need. The program will run for 4 weeks from July 12th to August 5th.

BUSINESS/FINANCIAL REPORT

Year to Date Budget Report:

Information

Mrs. Wirzbicki provided a year to date budget report dated March 22, 2021.

Budget Transfers:

Action

Mrs. Wirzbicki provided a list of budget transfers dated March 22, 2021 between same series for the Committee's information and some between different series requiring their approval.

Prior to making a motion to approve the transfers between series as presented, Mrs. Holloway asked why there were notations "to preserve school choice for future funding?" Mrs. Wirzbicki explained that we can carry forward school choice funds to the following year but have to fully expend the operating budget. We try to offset different things to preserve for future funding. With this explanation, Dr. McCrillis made a motion to approve the transfers between the series as presented; Mrs. Holloway seconded the motion and it was unanimously approved.

Bus Application for 2021-2022 School Year

Mrs. Wirzbicki noted that the bus application for next school year has been shared with all families via One Call emails and will continue to be. Hard copies will be sent home with Tri II report cards at the end of March. It is also posted on the website.

She noted that she is currently working through busing with families for the remainder of this school year. March 24th is the deadline for families to register if they have not already done so. Anyone having a question with regard to busing should reach out to me directly.

ADJOURNMENT:

At 7:23 p.m., there being no further business to discuss, Mrs. Kauffman made a motion to adjourn for the evening; Mrs. Holloway seconded the motion and it was unanimously approved.

Respectfully submitted,



Ailaine Zautner
Recording Secretary

Referenced Documents:

Minutes from March 10, 2021
School Calendar for 2021-2022
Year to Date Budget Report
Transfers

**AUBURN SCHOOL COMMITTEE
MINUTES from Wednesday, April 14, 2021
Zoom Virtual Meeting, 6:00 p.m.**

In attendance:
George Scobie
Jessie Harrington
Gail Holloway
Dottie Kauffman
Meghan McCrillis

Casey Handfield
Beth Chamberland
Cecelia Wirzbicki
Rosemary Reidy
Joseph Fahey

Dan DeLongchamp
Susan Lopez
Marie Mahan
Ginny Bailey

Gregg Desto
Jennifer Stanick
Brian Davis
Maria Garrow

Visitors:

John Generelli

Gary Pray

NEW BUSINESS:

PUBLIC HEARING ON THE FY 2022 DRAFT BUDGET

Call to Order

At 6:00 p.m., Mr. Scobie called the meeting to order and did a roll call of all in attendance. Mr. Scobie then asked for a motion to open the Public Hearing. Mrs. Harrington made the motion and it was seconded by Mrs. Holloway. All were in favor.

Mr. Scobie then invited Dr. Handfield to begin the presentation. He thanked the Town Meeting Members and Leadership Team for being a part of the meeting. He noted that each Town Meeting Member had been provided with a copy of the presentation for the evening and he provided highlights from it.

The members of the Leadership Team then read their school/department's bottom line budget totals:

Mrs. Cecilia Wirzbicki, Central Office)
 Dr. Beth Chamberland, Preschool / TLC) \$3,883,448.72
 Mr. Eric Bouvier, Director of Technology)
 Mrs. Rosemary Reidy, Director of Pupil Services - \$2,138,820.52
 Mr. Joseph Fahey, Director of Facilities - \$281,255.00
 Mrs. Marie Mahan, Bryn Mawr Elementary School - \$113,375.00
 Mrs. Jennifer Stanick, Pakachoag Elementary School - \$136,109.00
 Dr. Susan Lopez, Swanson Road Intermediate School - \$238,100.00
 Mr. Gregg Desto, Auburn Middle School - \$307,049.00
 Mr. Daniel Delongchamp, Auburn High School - \$504,681.55
 Athletics - \$198,560.00
 Fine Arts - \$36,425

Dr. Handfield provided some closing comments.

Mr. Scobie then asked for a motion to close the Public Hearing. Mrs. Kauffman made that motion; it was seconded by Mrs. Holloway and with a roll call vote, it was unanimously approved.

Business/Financial Report:

Year to Date Budget Report:

Mrs. Wirzbicki provided a year to date budget report dated April 8, 2021.

Budget Transfers:

Mrs. Wirzbicki provided a list of budget transfers between different series requiring your vote of approval. Dr. McCrillis made a motion to accept the Budget Transfers listed between the different series as presented by the Business Manager; Mrs. Holloway seconded the motion and it was unanimously approved.

The members had some questions regarding the full return to school: Dr. McCrillis asked about the cost of the police details. Dr. Handfield indicated that they would continue at SWIS but for the other buildings, the details would stop.

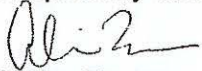
Mrs. Holloway asked if there were chairs for the students to sit on in the tents, this because of the possibility of tick bites if they were sitting directly on the grass. Dr. Handfield indicated that there were chairs, some students brought towels to sit on and others used yoga mats from the building.

Mrs. Harrington then asked if we spray for ticks and Dr. Handfield said that we do per regulations and we also use a pest control company.

Adjournment:

At 6:30 p.m., there being no further business to discuss, Dr. McCrillis made a motion to adjourn the meeting for the evening; Mrs. Holloway seconded the motion and it was unanimously approved.

Respectfully submitted,



Ailaine Zautner
Recording Secretary

Referenced Documents:

Public Hearing Letter to TMM Members
PPT Presentation for Public Hearing
Year to Date Budget Report
Transfers

Article 13. To see if the Town Meeting will vote to appropriate \$150,000.00 from Medicaid Receipts within the General Fund Revenues to the Auburn School Department Operating Budget for Fiscal Year 2022 to fund supplies and medical, therapeutic and educational services for significantly disabled special needs students as well as tuition and transportation to and from outside placements or within the District for special needs students; or act on anything relative thereto.

By the Auburn School Committee

As noted, Medicaid funds are reimbursed after the fact for services rendered; such services are provided by the Auburn Public Schools in support of Medicaid-eligible students. The monies go into the General Fund and then, with approval of Town Meeting, are used by the School Department. Since these funds are in reimbursement of services already provided, we respectfully request your approval of this Article.

Article 14. To see if the Town Meeting will vote to appropriate \$_____, which is the interest earned by the Auburn High School Gymnasium Health and Recreational Trust Fund to offset School Department costs at Auburn High School in support of community health and recreational activities at Auburn High School gymnasium and related facilities and equipment; or act on anything relative thereto.

By the Auburn School Committee

With Town Meeting's approval, these funds will be used to offset the cost of site managers at Auburn High School in support of the community's use of the Auburn High Gymnasium, therefore we respectfully request your approval of this Article.

Article 15. To see if the Town Meeting will vote to appropriate \$_____, from McKinney-Vento Receipts within the General Fund Revenues to the Auburn School Department Operating Budget for Fiscal Year 2022 to fund transportation for students to and from school who have become homeless during the Fiscal Year, or act on anything relative thereto.

By the Auburn School Committee

The District spends funds each year transporting homeless students, either to their home district (we share in the cost with the receiving District, 50%-50%) or paying half the cost to another district to transport a student who had previously attended an Auburn School prior to becoming homeless and moving into temporary housing out of Town, to the Auburn Schools. Since these funds are in reimbursement for transportation already provided, we respectfully request your approval of this Article.

Article 16. To see if the Town Meeting will vote to appropriate \$_____, from Foster Care Transportation Receipts within the General Fund Revenues to the Auburn School Department Operating Budget for Fiscal Year 2022, to fund transportation costs for students to and from school, who are residing in Foster Care placements during the Fiscal Year, or act on anything relative thereto.

By the Auburn School Committee

In order to support educational stability for children who are placed in foster care, the 2015 Every Student Succeeds Act (ESSA) requires the children in foster care remain in their school of origin, unless it is determined not to be in the child's best interest to remain in that school. The law also requires the children in foster care be provided transportation to their school of origin. At the Town Meeting in May of 2020, it was approved for the Superintendent to sign a Memorandum of Understanding with the Department of Children and Families, the Executive Office of Health and Human services and the Department of Elementary and Secondary Education in order to obtain Federal Title IV-E reimbursement. Auburn Public Schools by meeting the requirements can expect to receive a percentage of the transportation costs

incurred in the prior year. Since these funds are in reimbursement for transportation already provided, we respectfully request your approval of this Article.

Article 17. To see if the Town Meeting will vote to re-purpose CIP Funds by amending Article A4, of the May 2019 Town Meeting, Swanson Road Building Rehab, (Acct.#302020-582050) as follows: Authorize the remaining amount of \$7,000.00 to be used in combination with other CIP funds, towards the removal of the Swanson Road Oil Tank; or act on anything relative thereto.

By the Auburn School Committee

In anticipation of the removal of the Oil Tank at Swanson Road School in the Summer of 2021, the School Department would like to use the remaining amount of \$7,000.00 in Swanson Road Building Rehab, to be applied in combination with other CIP funds in order to cover newly projected costs, and therefore, we respectfully request your approval of this Article.

Article 18. To see if the Town Meeting will vote to re-purpose CIP funds by amending Article A4, of the May 2017 Town Meeting, Building Rehab of Central Administration Building (Acct.# 302018-581843) as follows: Authorize the balance of \$15,000.00 to be returned to the Town of Auburn for use on the Goddard Park Library Project in combination with other Town CIP funds.

By the Auburn School Committee

With the Central Administration Building Funds for rehab at 5 West Street currently on hold with the anticipation of a new Town Safety Complex, discussion has ensued with the Town Manager regarding the use of this amount of older CIP funding to be used for the benefit of the Town's Library Project in combination with other Town CIP funds, and therefore, we respectfully request your approval of this Article.

Article 19. To see if the Town Meeting will vote to re-purpose a portion of CIP funds by reducing Article A4, of the May 2018 Town Meeting, Building Rehab of Central Administration Building (Acct.# 302019-581962) as follows: Authorize the reduction of \$10,000.00 from this Article to be returned to the Town of Auburn for use on the Goddard Park Library Project in combination with other Town CIP funds.

By the Auburn School Committee

Please see above as explanation is the same as that for Article #6.

On behalf of the Auburn School Committee and the entire Auburn Public Schools, I respectfully request your approval of the above articles.

Thank you for your continued support of the Auburn Public Schools.

Yours in Education,

Dr. Casey Handfield
Superintendent of Schools



NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, INC.
COMMISSION ON PUBLIC SCHOOLS

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March 31, 2021

Dan Delongchamp
Principal
Auburn High School
99 Auburn Street
Auburn, MA 01501

Dear Mr. Delongchamp:

The Commission on Public Schools, at its March 8, 2021 meeting, reviewed the Two-Year Progress Report of Auburn High School and continued the school's Accreditation.

The Commission was pleased to learn of:

- the creation of the restorative justice committee and the role it has played in establishing adult-student connections
- the dedicated 30-minutes on Wednesdays for the faculty to connect with students in fixed groups and the maintenance of those groups each year for consistency
- the restorative circles established during advisory that center around community and relationship building, social-emotional health, responsibility, and self-regulation
- the district's financial support of teachers who serve as leaders of the restorative justice committee and the resulting improvements in school climate and culture

As well, the Commission commended the following:

- the addition of the 21st century learning expectations and subsequent reporting of student proficiency on report cards
- the update of curriculum documents that reflect the Understanding by Design model
- the dedication of formal and specific time for teachers to meet and collaborate on curriculum, instruction, and data analysis of formative and summative common assessments
- the development of formal surveys for current students and alumni to collect data to inform school improvement planning efforts
- the alignment of the school's core values and beliefs about learning through common departmental course expectations and syllabi

- the hiring of two additional nurses to meet the needs of the student population during the pandemic
- the successful creation and implementation of the new hybrid schedule during the pandemic
- the ongoing success in competitions, such as Quiz Show, We The People, and the Marching Band, despite the pandemic

The Commission requested that school officials submit a Special Progress Report by June 1, 2022, providing detailed information on action taken to address the following highlighted recommendations:

- create and implement a formal timeline to collaboratively review and revise core values, beliefs, and vision of the graduate, based on updated research and with all community stakeholders
- create a formalized approach to the revision, implementation, calibration, and review of student results from school-wide rubrics
- implement a formal process, based on school-wide rubrics, to assess whole-school progress in achieving the school's vision of the graduate

All Accredited schools are required to submit a Five-Year Progress Report, which in the case of Auburn High School, is due February 1, 2023. The report should provide detailed responses to the highlighted recommendations listed below:

- provide dedicated time for teachers to collaborate, both inter-departmentally and cross-departmentally, on the review and alignment of the curriculum and the development, calibration, and review of rubrics designated to assess vision of the graduate
- provide time for cross-departmental collaboration, including co-teaching
- schedule appropriate time for special educators to meet and consult with students on their caseload

The school is reminded that information about the proper preparation of the Five-Year Progress Report can be found at <https://cpemhs.neasc.org>, under the “Process” tab, *Five-Year Progress Report*. In that report, school officials are required to respond to two types of recommendations: Section I, highlighted recommendations from notification letter(s), and Section II, general report recommendations not classified as Completed from Section II in the school’s Two-Year Progress Report, as well as the requested information in Sections III-IX.

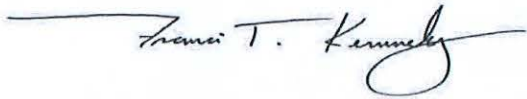
School officials are reminded that all valid recommendations in the Decennial Accreditation Report should have been completed or be in the final stages of implementation when the school submits its Five-Year Progress Report. Inadequate progress to complete valid recommendations could result in a request for additional Progress Reports or a downgrading of the school’s Accredited status. The Commission requests that it be kept apprised of any substantive changes in the school no later than sixty days following their occurrence. For your convenience, we have enclosed a copy of the Substantive Change Policy.

The school's Accreditation status will be reviewed when the Commission considers the Special Progress Report. The school’s Special Progress Report should be submitted only by the principal through the Accreditation Portal by clicking on the green, “Mark Progress Report Complete” button.

Dan Delongchamp
March 31, 2021
Page Three

As well, please notify the Commission office immediately of any changes in the names of the principal and/or Superintendent, along with their corresponding e-mail addresses, by submitting this information electronically to cpss-air@neasc.org.

Sincerely,

A handwritten signature in cursive script, reading "Francis T. Kennedy, Jr.", written in dark ink.

Francis T. Kennedy, Jr.

FTK/mv
Enclosure

cc: Casey J. Handfield, Superintendent, Auburn Public Schools
George Scobie, Chairperson, Auburn School Committee
Sharon Cournoyer, Chair, Commission on Public Schools



Founded in 1885

NEW ENGLAND ASSOCIATION OF SCHOOLS & COLLEGES, INC.
COMMISSION ON PUBLIC SCHOOLS

SUBSTANTIVE CHANGE POLICY

Principals of member schools must report to the Commission within sixty (60) days of occurrence any substantive change in the school which has an impact on the school's ability to align with any of the Standards for Accreditation. The report of a substantive change must describe the change itself as well as detail the impact on the school's ability to align with the Standards. The following are potential areas where there might be substantive changes which must be reported:

- elimination of fine arts, practical arts, and student activities
- diminished upkeep and maintenance of facilities
- significantly decreased funding
- cuts in the level of administrative and supervisory staffing
- cuts in the number of teachers and/or guidance counselors
- grade level responsibilities of the principal
- cuts in the number of support staff
- decreases in student services
- cuts in the educational media staffing
- increases in student enrollment that cannot be accommodated
- takeover by the state
- inordinate user fees
- changes in the student population that warrant program or staffing modification(s) that cannot be accommodated, e.g., the number of special needs students or vocational students or students with limited English proficiency.

(04/20)

AUBURN PUBLIC SCHOOLS - FIELD TRIP REQUEST FORM

School: Auburn High School
 Teacher: Michael Young

Principal: Daniel Delongchamp
 Date of Request: 4/15/2021

RE: FIELD TRIP PROPOSAL

Title of Field Trip: Jay Peak Ski and Snowboard Trip

Class or Grade Participating: 9-12 Number of Students: approx. 24 with a max of 40

Date(s): 3/11/2022 through 3/13/2022 Times: Leave at: 7:00 AM 3/11/22 Return at: approx. 9:00 PM 3/13/22

Place: Hotel Jay at Jay Peak Resort 830 Jay Peak Road, Jay, VT 05859

If this day field trip is out-of-state, has it ever been approved by the School Committee: YES ☒ NO ☐

This field trip will accomplish curriculum enhancement in the following areas (please check all that apply):

- | | | |
|---|--|--|
| <input type="checkbox"/> Mathematics | <input type="checkbox"/> Science | <input type="checkbox"/> English Language Arts |
| <input type="checkbox"/> History/Social Studies | <input checked="" type="checkbox"/> Physical Education | <input type="checkbox"/> The Arts |
| <input type="checkbox"/> Technology | <input checked="" type="checkbox"/> Other (please explain on the reverse side) | |

Please list the specific standards this trip will address:

Curriculum Area/Standard: Civic and Social Expectations

Curriculum Area/Standard: Improved cardiovascular and physical endurance

Curriculum Area/Standard: Encouragement and knowledge of a life long activity to promote a healthy life style.



Please note both pre and post trip activities that will be conducted to ensure curriculum integration:

Pre-trip Activities: Meeting with parents and to discuss details and expectations of the students. Which include proper etiquette and protocol on the trip and how to be safe while on the mountain in the varying weather conditions.

Post-trip Activities: Debriefing with students and an end of trip survey and question period.

Analysis of students' behavior on the trip to determine how to improve the experience for future trips.

Signature of the building principal signifies his/her approval of the trip and its integration into the curriculum.
 This form must be completed in its entirety.

Principal's Signature

Superintendent's Signature

Date:

School Committee Chairperson for overnight and out-of-state day trips

Cost of Trip: approx. \$475 - \$550 per student

Funding Source: Student funded and possible fundraising.

Transportation by: Bus

Name of Carrier: Bloom

Adults participating (min. 10-1 ratio required; 6-1 at Elementary level):

Michael Young, Erik Berg, Greg Pratt, Amy Berg

All Chaperones have been CORI checked: ☒

***Form must be approved by the Superintendent AT LEAST SIX weeks prior to the event. For overnight and out-of-state trips, approval must be sought from the School Committee at least three months in advance.**

Please attach a copy of the notice to parents, permission slip and any other pertinent accompanying documentation.

Cancellation Policy: The Superintendent reserves the right to cancel an approved field trip up until the time of departure. In the event of a cancellation, the school system is not responsible for any expenses incurred. The individuals coordinating the trip need to ensure that all parties are aware of this policy.



AUBURN HIGH SCHOOL

"Home of the Rockets"

Daniel Delongchamp, M.Ed.
Principal

99 Auburn Street
Auburn, Massachusetts 01501
Phone: (508) 832-7711
Fax: (508) 832-7710
www.auburn.k12.ma.us

Eileen E. Donahue, M.Ed.
Assistant Principal

Tess C. Jarvis, C.A.G.S.
Director of School Counseling

Brian Davis, B.A.
Director of Athletics

To School Committee Members and Superintendent of Auburn Public Schools:

I am requesting permission for a field trip to Jay Peak Resort in Jay, VT, for the Auburn High School Ski and Snowboard Club. The trip will be taken place on Friday, March 11, 2022, through Sunday, March 13, 2022. These dates were chosen because it will have no effect on the students' in class learning time or attendance because the students will not miss any days of school. The cost per student will be between \$475 and \$550 per person with the most likely cost being \$500 per person based on 30 students. The more students participating, the lower the cost per person. Each chaperones' travel expenses are covered for every eight student packages paid. The reason for the estimate range is the cost person cannot be determined exactly until we have an exact count of the number of students.

This trip is the same trip that was planned to take place in March of 2020 which was cancelled due to the COVID-19 pandemic. If we reserve our trip before the end of the school year, we will receive a 20% discount from the Jay Peak Resort.

The package includes hotel room for two (2) nights, two (2) breakfasts, two (2) dinners, a 3-day lift ticket, 3-day water park ticket, and transportation to and from Auburn High School and Jay Peak Resort.

This is a great opportunity for the students to learn how to behave without their parents, enjoy a great experience with their friends, and pursue a lifelong activity for a healthy lifestyle. We have been running the ski and snowboard trips since 2013 without incidents.

"Alpine skiing is a mix of endurance and resistance training," says Dr. Josef Niebauer, a professor of sports medicine and cardiology and director of the Institute for Molecular Sports and Rehabilitation Medicine at Paracelsus Medical University in Salzburg, Austria. "It has positive effects on the heart and circulation, as well as peripheral muscles—predominately the legs. In terms of working your heart, Niebauer's [research](#) has shown that downhill skiing roughly equates to cycling or rowing workouts.

Source: <http://time.com/5118770/is-skiing-a-good-workout/>

Thank You,

Michael Young
Ski and Snowboard Club Advisor



Daniel Delongchamp, M.Ed.
Principal

Tess C. Jarvis, C.A.G.S.
Director of School Counseling

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Eileen E. Donahue, M.Ed.
Assistant Principal

Brian Davis, B.A.
Director of Athletics

September 2021

Dear Parent(s)/Guardian(s):

As the Jay Peak Ski and Snowboard Trip coordinator, I have acquired consent from the Auburn School Committee for a weekend ski and snowboard trip to Jay Peak Resort at 830 Jay Peak Rd., Jay, VT 05859. Due to the limitations of the lodging accommodations at Jay Peak Resort, the Jay Peak Ski and Snowboard Trip can only **accommodate up to 40 students**. The first 40 students to submit all their completed forms with the non-refundable deposit of \$100 will be accepted. Students who submit their completed forms and a \$100 deposit after the first 40 accepted students will be placed on a waiting list in the order that the forms and deposit were received. If a student is placed on the waiting list and he/she is not accepted to participate in the Jay Peak Ski and Snowboard Trip, all monies will be refunded. If the Jay Peak Ski and Snowboard Trip is cancelled prior to the required deposit paid to Jay Peak Resort, due to the lack of interest, all monies including the deposit will be refunded to ALL the students that had paid. **If the trip is cancelled after the initial deposit to Jay Peak Resort is delivered, then all refunds, if any, will be subject to the Jay Peak Resort cancellation policies.**

I believe that this trip will help the students exhibit their full comprehension of the Social Expectations that are put forth by our faculty and staff in the Auburn High School Core Values. They will be asked to act in accordance with the Auburn High School Student Handbook and represent Auburn High School in a way that would make the Auburn community proud.

The cost of the trip will be between \$475 and \$550 per student (**best reasonable estimate: \$500/person**). The price includes transportation to and from Auburn High School and Jay Peak Resort, one (1) 3-day lift ticket; one (1) 3-day water park pass, two (2) breakfasts, two (2) dinners, two (2) nights of lodging. There is an additional fee for the rental of ski or snowboard equipment for the three (3) days, if necessary. The bus will depart Auburn High School at approximately 7:00 AM on Friday March 11, 2022 and return to AHS at approximately 9:00 PM on Sunday March 13, 2021. There will be a Jay Peak Trip informational meeting on Wednesday, September 15, 2021 in the Auburn High School presentation room at 6:30 PM for all interested students and their parents. An initial **\$100 DEPOSIT** is due on or before September 30, 2021, the balance to be paid in four (4) installments of \$100 (**depending on the final cost**) on the 15th of each month from October to January. **NOTE: THE INITIAL DEPOSIT WILL BECOME NON-REFUNDABLE ONCE THE CONTRACT WITH TO JAY PEAK RESORT IS SIGNED.**

Auburn High School has adopted a set of rules and policies for the students to follow to make this trip safe and enjoyable for everyone including any COVID-19 protocols put in place by Auburn Public Schools, Jay Peak Resort, the States of MA, and/or VT. Listed below are the policies and regulations, followed by a name and signature line for students and parent(s)/guardian(s) to sign to acknowledge their understanding and willingness to abide by these rules. If a student disobeys any of the following rules, a parent will be called, and the student may be sent home immediately, or confined to the lodge with a chaperone until our departure from Jay Peak Resort and the student will not be allowed to participate in any future AHS Ski and Snowboard Club activities. No monies will be refunded either! This will be strictly enforced!

All school rules will apply for this trip, including but not limited to no fighting, no smoking, and no alcohol/drug use and at no time are students to be with anyone other than a chaperone or their classmates.

Cancellation Policy: The Superintendent reserves the right to cancel an approved field trip up until the time of departure. In the event of a cancellation, the school system is not responsible for any expenses incurred.

Any student who violates school rules stipulated in the student handbook or the specific rules for this trip may be sent home immediately or confined to the lodge with a chaperone until our departure from Jay Peak Resort. The student will not be allowed to participate in any future AHS Ski and Snowboard Club activities. **If a student is sent home, a parent/guardian must arrange for transportation from Jay Peak Resort at the parent/guardian expense. No monies will be refunded.**

Sincerely,
Michael Young

Jay Peak Ski and Snowboard Trip Coordinator

Attachments: Rules and Regulation; Safety Precautions; Permission notices; Emergency/Health Form; Trail Map; Alcohol, Drug, Tobacco, and Weapons Policy

Jay Peak Ski and Snowboard Trip

Rules and Regulations 2021-2022

- Per school committee policy, IJOA-1 approved 5/2/05, the principal has the right to exclude a student from any field trip if a student's prior demonstrated behavior, in school or out of school, is deemed to pose a risk to the success of a safe field trip or if the student and parent/guardian are not willing to sign a discipline contract or permission slip. In addition, the Ski and Snowboard Trip coordinator has the option to exclude any student from participating on the Jay Peak Ski and Snowboard Trip, if in the Ski and Snowboard Trip Coordinator's opinion the student deemed to pose a risk to the success of a safe field trip, and/or the student will not cooperate with chaperones; and/or act in an appropriate manner on the ski trip. No monies will be refunded!
- It is the school policy and practice that any student who has accumulated 5 office/Saturday detentions or has been suspended from school is not permitted to participate in the Jay Peak Ski and Snowboard Trip. This includes detentions for excessive tardiness. No monies will be refunded!
- Room checks will be performed on a nightly basis. All students must be in their assigned room by 11:00 PM. A student who misses curfew will have violated this agreement. Any student out of his/her room after 11:00 PM will be confined to the lodge until our departure or the student will be sent home at their expense, and the student will not be allowed to participate in any future AHS Ski and Snowboard Club activities. No monies will be refunded!
- There will be times that students will be traveling independently of chaperones at Jay Peak Mountain Resort. However, they are expected to and responsible for checking in with their chaperone on a regular basis. Any student that does not check in with their chaperone at designated times will be confined to the lodge until our departure or the student will be sent home at their expense, and the student will not be allowed to participate in any future AHS Ski and Snowboard Club activities. No monies will be refunded!
- Jay Peak enforces very strict rules of behavior on the mountain and within the lodges. Any student that does not adhere to these rules will not only be subject to revocation of their lift ticket but will also be in violation of this agreement may be sent home immediately or confined to the lodge with a chaperone until our departure from Jay Peak and the student will not be allowed to participate in any future AHS Ski and Snowboard Club activities. No monies will be refunded!
- Students of Auburn High School on this trip are **NOT** permitted to leave the Jay Peak Mountain Resort for any reason, unless medical attention is required. If medical attention is required, the student will be escorted by a chaperone. Any student that leaves the Jay Peak Resort, may be sent home immediately, or confined to the lodge with a chaperone until our departure from Jay Peak, and the student will not be allowed to participate in any future AHS Ski and Snowboard Club activities. No monies will be refunded!
- The Hotel at Jay Peak Resort is a smoke-free building; there will be a \$150 fine, payable the Jay Peak Resort, for any student caught smoking in the hotel.
- Any student that loses a room key is subject to a lost key fee, payable to Jay Peak Resort.
- Each student is responsible for his/her own spending money on this trip.
- If a student that has paid in full is unable to participate in the Jay Peak Ski and Snowboard Trip, the student **may** be eligible for a partial or full refund if both of the following conditions are met.
 1. The student has notified the Jay Peak Ski and Snowboard Trip coordinator in writing on or before December 15, 2021; and
 2. A fully paid student on the waiting list agrees to participate in place of the student that is unable to attend.
- All the student's necessary information will be handed out before the day of the trip. All lift tickets to Jay Peak will be handed out upon arrival at the Jay Peak Resort. If a student(s) loses his/her vouchers or tickets, they are responsible for the purchase of new tickets.
- **All students must leave their luggage and equipment at Auburn High School on March 12, 2020. All bags and student belongings will be searched prior to departure from Auburn High School to Jay Peak Resort.** If any illegal items (i.e., alcohol, drugs, tobacco products, weapons, etc.) are found, the student will **NOT** be allowed to go on the trip. No monies will be refunded!

- Any carry-on bags and students' belongings will be checked prior to embarking on the bus at Auburn High School. If any illegal items (i.e., alcohol, drugs, tobacco products, weapons, etc.) are found, the student will not be allowed to go on the trip. No monies will be refunded!
- Rooms, luggage, and personal belongings are also subject to search at any time while on this trip. Any student found with illegal items (i.e., alcohol, drugs, cigarettes, weapons, etc.) will be sent home immediately. No monies will be refunded!
- Any student found with illegal items (i.e., alcohol, drugs, cigarettes, weapons, etc.) during the trip may be sent home immediately or confined to the lodge with a chaperone until our departure from Jay Peak and the student will not be allowed to participate in any future AHS Ski and Snowboard Club activities. A parent/guardian will be called. No monies will be refunded!
- If a student violates a trip policy that also comes into conflict with local laws, their parent(s)/guardian(s) will be notified immediately, and the student will be responsible for answering to any legal action taken by local authorities. Any action taken by authorities will be the legal and financial responsibility of the student and his/her parent(s)/guardian(s). No monies will be refunded!
- Any student who does not arrive at the Auburn High School by the designated departure time WILL be left behind and no monies will be refunded!
- Any student who does not arrive at the Jay Peak Resort designated departure location on or before the appropriate time may be subject to additional expenses. The student(s) and/or parent(s)/guardian(s) will be responsible for any extra cost that Auburn High School incurs from the transportation company because of a late departure.

Any student who violates school rules stipulated in the student handbook or the specific rules for this trip may be sent home immediately or confined to the lodge with a chaperone until our departure from Jay Peak. The student will not be allowed to participate in any future AHS Ski and Snowboard Club activities. If a student is sent home, a parent/guardian must arrange for transportation from Jay Peak Resort at the parent/guardian's expense. No monies will be refunded.

Jay Peak Ski and Snowboard Trip

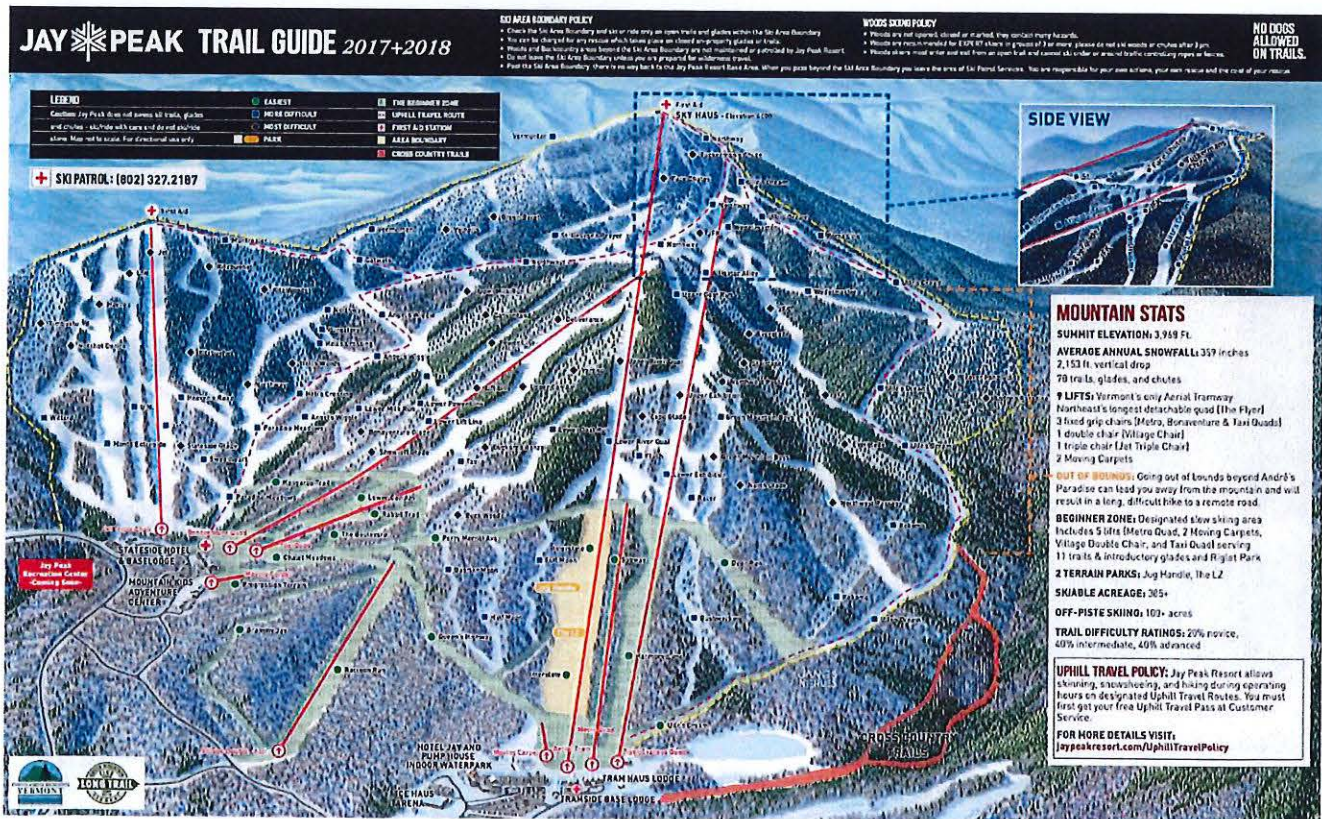
Safety Precautions 2022

- Mr. Young will provide each chaperone with a master list of the chaperone's groups, student emergency information, and student and chaperones cell phone numbers.
- Every student will have an emergency cell phone number for emergency situations to contact Mr. Young.
- Each chaperone will be responsible for up to 10 students for the entire day.
- Each chaperone is responsible for their group of students at times when attendance is taken.
- All students should be in groups of at least 3 while at Jay Peak Resort and especially while on the mountain. At no time should a student be by oneself.
- If a student is missing from attendance for more than a half hour without any contact, all students and chaperones will be notified by a cell phone call immediately. All students and chaperones will meet at a designated site to take full attendance. Students within the missing person's group will be questioned. Jay Peak authorities will also be informed and an announcement over the PA system will be made throughout the Jay Peak Resort for that student to meet at the designated site.
- A chaperone will accompany any student to a medical facility if there is a need for medical treatment.
- If an emergency should arise, either an ambulance or automobile, depending on the severity of the injury, will bring the student and a chaperone to a medical facility.
- There will be at least two (2) male and two (2) female chaperones, which is subject to change based on the male to female ratio.
- Student must abide by any COVID-19 safety protocols put in place by Auburn Public Schools, Jay Peak Resort, the State of Massachusetts, and/or the State of Vermont.

JAY PEAK MOUNTAIN RESORT

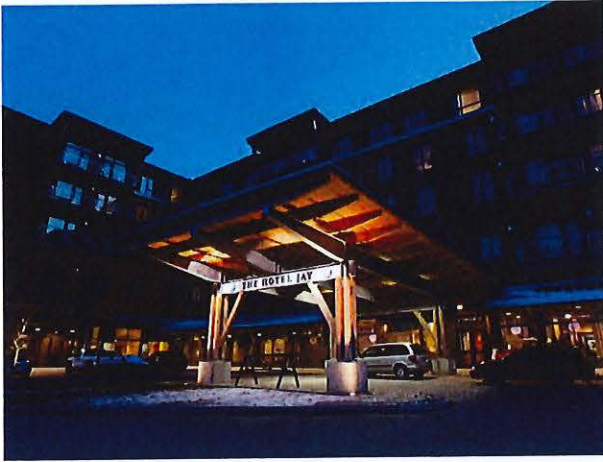
TERRAIN	385 acres
GLADED TERRAIN	100+ acres
SUMMIT ELEVATION	3,968 feet (1,209 meters)
BASE ELEVATION	1,815 feet (553 meters)
VERTICAL DROP	2,153 feet (656 meters)
LIFTS	9 (1 Tram, 4 Quads, 1 triple, 1 double and 2 surface lifts)
AVERAGE NATURAL SNOWFALL	349" (950 centimeters)
MANMADE SNOW	80% coverage
SEASON	Mid-November to Mid-May
SKIABLE TERRAIN	385+ acres, 50 miles of trails
TRAILS	78 - 20% Novice, 40% Intermediate, 40% Advanced
LONGEST TRAIL	Ullr's Dream at 3 miles
PARKS	2, The Jug Handle and LZ
RESORT LIFT CAPACITY	12,820 people per hour

Jay Peak consistently receives more snow than any other resort in eastern North America.
You do not have to go far to ski the deep stuff.



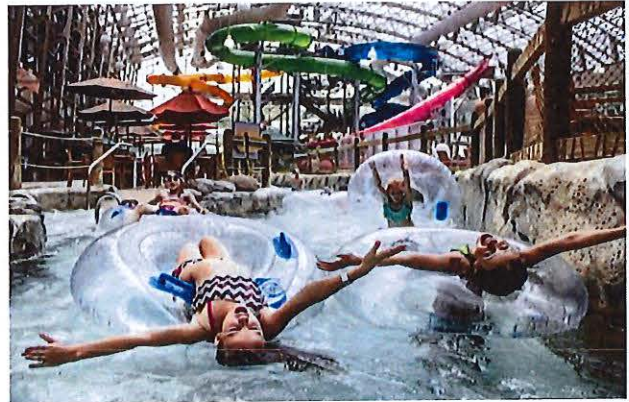
HOTEL JAY
1144 Jay Peak Rd
Jay, VT 05859

Hotel Amenities



- The Pump House Indoor Waterpark 60,000 sq. ft
- The Foundry Pub & Grille
- Mountain Dick's Pizza
- Buddy's Mug Coffee Shop
- Elevation 1851' Family Arcade
- The Mountain Shop
- Fitness Center
- Ice Haus is a full-fledged NHL-sized ice-skating arena.
- The only slope side movie theater in Vermont. It has 142 seats, a 22-foot screen.

- Mini fridge
- Hot tub
- Ski-in/ski-out
- 24-hour front desk
- Complimentary Internet access in public areas
- Complimentary wireless Internet
- Full-service health spa
- Guest laundry facilities



- Hot tub - indoor
- Hot tub - outdoor
- Safe deposit box - front desk
- Ski shop
- Ski storage

- Convenience store
- Elevator
- Daily maid service



Jay Peak Ski and Snowboard Trip Itinerary

(All times are approximate)

FRIDAY

6:30 AM EST	Depart Auburn High School for the airport.
12:00 PM	Arrive at Hotel Jay in Jay, VT.
12:15 PM	Unpack and get settled.
1:00 PM	Ski and Ride
4:00 PM	Check-in and get ready for dinner
5:30 PM	Dinner
7:00 PM	Water Park and/or games
11:00 PM	Room Check

SATURDAY

7:00 AM	Breakfast (included in the cost of the trip).
8:00 AM	SKI!! (Student check-in times and places to be determined)
11:30 AM	Check-in and lunch
12:30 PM	SKI!! (Student check-in times and places to be determined)
4:00 PM	Check-in
5:30 PM	Dinner (TBD if included in the cost of the trip).
7:00 PM	Water Park and/or games
10:00 PM	Pack and prepare for morning check-out
11:00 PM	Room Check

SUNDAY

7:00 AM	Breakfast (included in the cost of the trip).
8:00 AM	Pack and place luggage in the designated area for afternoon departure.
8:15 AM	SKI!! (Student check-in times and places to be determined)
11:30 AM	Check-in and lunch
3:00 PM	Check-in and prepare for departure.
3:30 PM	Depart Jay Peak for Auburn High School
9:00 PM	Arrive at Auburn High School

Prices will be more precise when the number of students is finalized.

<u>Cost of Jay Peak Ski and Snowboard Trip, March 2019</u>	
<u>Number of Students</u>	<u>Cost per Student²</u>
35+	Approx. \$475
30-34	Approx. \$500
27-30	Approx. \$525
22-26	Approx. \$550
Less than 22	No trip

²Prices subject to change.

Prices will be more precise when the number of students is finalized.

<u>Jay Peak Ski and Snowboard Trip Payment Schedule</u>	
<u>Parent Meeting</u>	
September 15, 2021 at 6:30 PM	AHS Presentation Room
<u>Four Installment Payments</u>	
<u>Due Date of Payment</u>	<u>Amount of Payment²</u>
September 30, 2021	\$100 (nonrefundable)
October 15, 2021	\$100
November 15, 2021	\$100
December 15, 2021	\$100
January 15, 2022	TBD (Approx. \$100)
Prices subject to change.	



Daniel Delongchamp, M.Ed.
Principal

Tess C. Jarvis, C.A.G.S.
Director of School Counseling

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Parent / Student / Faculty Understanding of Expectations

A non-refundable \$100 deposit and this permission form are due by Friday, September 30, 2021. Please make checks payable to Auburn High School. Please take this into consideration before making your commitment.

These rules and policies are set to achieve the greatest enjoyment for everyone on the trip. If a student violates any of the rules and policies set forth in this agreement, it will be the student and parent(s)/guardian(s)'s financial responsibility to make the necessary arrangements for an immediate ride home, if necessary.

I acknowledge that skiing/snowboarding can be hazardous and that there are inherent risks in these sports, including but not limited to variations in terrain, surface and subsurface snow, ice conditions, moguls, bare spots, forest growth, rocks, and debris, lift towers and other obstacles and hazards. For parents/guardians of participants of minority age (under Age 18 at time of registration) this is to certify that I, as parent/Guardian with legal responsibility for the minor children named on this application, do consent and agree to his/her use of the ski area and, for myself, the minor children and our heirs, assigns, personal representatives and next of kin, release Auburn Public Schools, its officers, officials, agents, representatives, affiliated companies and/or employees, with respect to any and all liability, loss, damage, costs, claims, and/or causes of action, including but not limited to injury, disability, death, or loss or damage to person or property related in any way to the minor child's use of the ski area to the fullest extent permitted by law. I further agree to indemnify and hold harmless Auburn Public Schools, its officers, officials, agents, representatives, affiliated companies and/or employees from any and all liabilities incident to the minor child's use of the ski area as provided above to the fullest extent permitted by Law.

I, _____, understand and agree to all the rules and policies set forth for this trip.
(Print Name)

Signature of Student: _____ Date: _____

I, _____, the parent(s)/guardian(s) of the above-mentioned student
(Print Name)
understand and agree to all the rules and policies set forth for this trip.

Signature of parent/guardian: _____ Date: _____

Attached to this letter is an informational packet with a planned itinerary. If there are any questions, I will be happy to answer them at **the Jay Peak Informational Meeting on Wednesday, September 15, 2021 at 6:30 PM.**

Please return this sheet with all signatures along with the \$100 **nonrefundable deposit** by Thursday September 30, 2021. Please make checks payable to **Auburn High School**.

Sincerely,

Michael Young
Jay Peak Ski and Snowboard Trip
Coordinator

EMERGENCY INFORMATION

Student's Name: _____ Student Cell Phone Number: _____

Address: _____ Grade: _____

Town: _____ State: _____ Zip: _____

Home Telephone Number: _____ Date of Birth: _____

Parent/Guardian #1:	Parent/Guardian #2:
Name: _____	Name: _____
Home Phone Number: _____	Home Phone Number: _____
Work/Cell Phone Number: _____	Work/Cell Phone Number: _____

HEALTH INFORMATION

Family Physician Name: _____

Physician Telephone Number: _____

Insurance Provider: _____

Insurance Number: _____

Please list any health problems that we should be made aware of **including** whether you are currently taking any medications, if you have any allergies to medications, and any special food diet.

If not taking any medications and the student has no allergies, write none.

On rare occasions, a medical emergency arises when we are unable to contact the parents. Most hospitals frown upon administering any medical care without the consent of the parent/guardian. In order that no delay occur that might cause discomfort to your son/daughter, or endanger his/her life, we request the following permission slips to be signed by the parent/guardian.

I hereby grant permission to the field trip leader to hospitalize, and secure proper treatment for my son/daughter in case of a medical emergency, provided he/she is unable to contact me, and according to his/her best professional judgment, further delay would cause severe discomfort or jeopardize the life of my son/daughter.

Date: _____ Student Signature: _____

Parent/Guardian Signature: _____



Daniel DeLongchamp, M.Ed.
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Assistant Principal

Brian Davis, B.A.
Director of Athletics

Alcohol, Drug, Tobacco, and Weapons Policy

September 2021

Dear Parent(s)/Guardian(s):

Please read, sign, and return this letter signifying that both you and your student are aware of the school's policy regarding the use or possession of alcohol, drugs, tobacco, and/or weapons. This letter is to remind you that an infraction of these rules during the class trip will result in your child being sent home on the next available flight at your expense.

Alcohol – possession, consumption, being under the influence, sale, and/or distribution of alcoholic beverages is prohibited in school buildings, on school grounds, on school buses, and while attending school-related events. The Jay Peak Ski and Snowboard Trip is considered a school function and therefore, students violating this rule will be subject to the same harsh consequences as stated in the Student Handbook on page 37 (*Substance Abuse of Alcohol*).

Drugs – possession, use, being under the influence, sale, and/or distribution of harmful or illegal drugs is prohibited in school buildings, on school grounds, on school buses, and while attending school-related events. The Jay Peak Ski and Snowboard Trip is considered a school function and therefore, students violating this rule will be subject to the same harsh consequences as stated in the Student Handbook on page 37 (*Substance Abuse of Illegal Drugs*).

Tobacco – possession, use, being under the influence, sale, and/or distribution of any tobacco products is prohibited in school buildings, on school grounds, on school buses, and while attending school-related events. The Jay Peak Ski and Snowboard Trip is considered a school function and therefore, students violating this rule will be subject to the same harsh consequences as stated in the Student Handbook on page 36 (*Smoking, Tobacco Use, or playing with lighters*).

Weapons – possession, use, sale, and/or distribution of any object that could be used to injure another person is prohibited in school buildings, on school grounds, on school buses, and while attending school-related events. The Jay Peak Ski and Snowboard Trip is considered a school function and therefore, students violating this rule will be subject to the same harsh consequences as stated in the Student Handbook on page 36 (*Weapons*).

Any student who violates school rules stipulated in the Auburn High School Student Handbook or the specific rules of this Jay Peak trip may be sent home immediately and will not be able to participate in any future AHS Ski and Snowboard Club activities including the weekly visits to Wachusett Mountain. No monies will be refunded.

Student Name: _____

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Sincerely,

Michal Young
Jay Peak Trip Coordinator

04/26/2021 09:57
cwirzbicki

TOWN OF AUBURN
YEAR-TO-DATE BUDGET REPORT

1
glytdbud

FOR 2021 99

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>1122011 PRINCIPAL - BM</u>							
1122011 511160 PRINCIPAL'S SALA	106,875	3,225	110,100	93,161.64	16,938.48	.00	100.0%
1122011 511184 SECRETARY'S SALA	38,072	2,340	40,412	33,372.87	7,130.20	-91.20	100.2%
1122011 5344 POSTAGE,BRYN MAWR	500	0	500	32.50	.00	467.50	6.5%
1122011 5421 PRINCIPAL'S SUPPLI	2,000	-500	1,500	550.67	.00	949.33	36.7%
1122011 5442 PRINTING SUPPLIES	4,800	0	4,800	1,950.78	.00	2,849.22	40.6%
1122011 5734 DUES, PRINCIPAL, B	1,375	110	1,485	1,485.00	.00	.00	100.0%
1122011 5737 PRINC. PROF DEVELO	1,500	0	1,500	239.00	.00	1,261.00	15.9%
<u>1123008 BYRN MAWR SPEC.EDUCATION</u>							
1123008 511170 SPED TEACHERS'	386,424	-170,120	216,304	149,748.84	66,555.08	.01	100.0%
1123008 511172 BRYN MAWR SPED A	455,998	-359,940	96,058	67,096.45	28,982.24	-20.89	100.0%
1123008 511179 SPED NSTRUCTIONA	116,891	6,131	123,022	84,824.72	38,201.24	-3.78	100.0%
1123008 512070 SPED SUBSTITUTE	2,000	-511	1,489	.00	.00	1,488.73	.0%
1123008 512079 SPED INSTR. ASSI	5,500	-4,500	1,000	937.50	.00	62.70	93.7%
<u>1123051 TEACH - BM - ELEM ED</u>							
1123051 5100 ELL TUTOR	35,539	896	36,435	29,495.00	6,940.00	.00	100.0%
1123051 511170 TEACHERS' SALARI	895,408	10,443	905,851	627,705.09	278,145.92	.00	100.0%
1123051 511172 MATH PARAPROFESS	19,751	2,137	21,888	17,719.10	4,169.20	.00	100.0%
1123051 511179 INSTRUCTIONAL AS	121,584	2,265	123,849	85,143.05	38,705.76	.00	100.0%
1123051 511180 SPECIALISTS BRYN	203,105	-29,817	173,288	142,326.00	63,256.08	-32,294.07	118.6%
1123051 512070 TEA SALARIES/SUB	10,000	-7,500	2,500	188.15	.00	2,311.85	7.5%
1123051 512079 INSTRUCTIONAL AS	1,500	2,477	3,977	147.00	.00	3,830.24	3.7%
1123051 512080 LONG TERM SUBSTI	0	46,919	46,919	31,905.09	15,014.16	.00	100.0%
1123051 512081 PERMANENT SUBSTI	10,500	2,526	13,026	9,552.62	3,473.68	.00	100.0%
1123051 5126 TEACHER IN CHARGE	1,273	0	1,273	881.28	391.68	.00	100.0%
1123051 5127 AFTER SCHOOL PROGR	2,500	-2,500	0	.00	.00	.00	.0%
1123051 5128 TECHNOLOGY STIPEND	1,034	0	1,034	715.86	318.16	.00	100.0%
1123051 5129 OTHER STIPENDS BRY	8,389	2,086	10,475	6,378.85	4,096.56	.00	100.0%
1123051 5425 MUSIC SUPPLIES	750	-361	389	48.61	.00	340.61	12.5%
1123051 5440 PHYSICAL EDUCATION	750	436	1,186	1,185.78	.00	.00	100.0%
1123051 5510 SUPPLIES, CLASSRM,	13,200	-1,100	12,100	8,942.65	2,253.37	903.98	92.5%
1123051 5514 504 SUPPLIES BRYN	250	0	250	.00	.00	250.00	.0%
1123051 5518 ART SUPPLIES BRYN	1,000	0	1,000	506.50	.00	493.50	50.7%
1123051 5521 AFTER SCHL PROGRAM	500	0	500	.00	.00	500.00	.0%
1123051 5710 MILEAGE REIMB. TEA	100	0	100	.00	.00	100.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>1124051 TEXTBK - BM - ELEM ED</u>							
1124051 5513 TEXTBOOKS, BRYN MA	1,000	-626	374	373.97	.00	.00	100.0%
<u>1125051 LIBRARY - BM</u>							
1125051 511178 MEDIA TECH	46,647	0	46,647	32,293.98	14,352.92	.03	100.0%
1125051 5587 LIBRARY SUPPLIES,	1,000	0	1,000	345.52	.00	654.48	34.6%
<u>1126051 AUDIO/VISUAL - BM</u>							
1126051 5515 SUPPLIES, AUDIOVIS	1,700	0	1,700	1,690.91	.00	9.09	99.5%
<u>1127054 GUIDANCE - BM</u>							
1127054 511176 GUIDANCE SALARIE	73,036	0	73,036	50,563.44	22,472.64	.00	100.0%
1127054 5511 GUIDANCE SUPPLIES,	550	0	550	355.93	.00	194.07	64.7%
<u>1132099 HEALTH SVCS - BM</u>							
1132099 511185 SALARY, NURSE, B	78,922	16,771	95,693	58,783.78	35,832.24	1,077.46	98.9%
<u>1141099 O&P - BM</u>							
1141099 511192 SALARIES CUSTODI	97,426	1,963	99,389	84,098.08	15,290.56	.00	100.0%
1141099 5211 LIGHTS/POWER BRYN	12,000	0	12,000	11,553.95	2,536.93	-2,090.88	117.4%
1141099 5214 HEATING FUEL, BRYN	14,500	0	14,500	12,141.38	2,358.62	.00	100.0%
1141099 5231 WATERM BRYN MAWR	5,500	0	5,500	1,186.04	4,313.96	.00	100.0%
1141099 5232 SEWER USE CHARGE,	3,500	91	3,591	3,591.20	.00	.00	100.0%
1141099 5450 SUPPLIES CUSTODIAL	3,500	2,879	6,379	6,485.77	.00	-106.45	101.7%
<u>1142099 MAINT OF PLANT - BM</u>							
1142099 5430 BLDG REPAIRS/IMPRO	18,500	6,456	24,956	11,004.67	12,619.08	1,332.41	94.7%
<u>1422011 PRINCIPAL - PAK</u>							
1422011 511160 PRINCIPAL'S SALA	107,000	3,225	110,225	93,267.24	16,957.68	.00	100.0%

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1422011 511184 SECRETARY'S SALA	38,072	2,126	40,198	33,117.99	7,130.20	-50.20	100.1%
1422011 5344 POSTAGE, PAKACHOAG	400	0	400	.00	.00	400.00	.0%
1422011 5421 PRINCIPAL'S SUPPLI	2,000	-500	1,500	641.58	16.98	841.44	43.9%
1422011 5442 PRINTING SUPPLIES	4,700	0	4,700	2,305.05	.00	2,394.95	49.0%
1422011 5734 DUES, PRINCIPAL, P	1,375	219	1,594	1,485.00	109.00	.00	100.0%
1422011 5737 PRINC. PROF DEVELO	1,500	0	1,500	.00	.00	1,500.00	.0%
<hr/> 1423008 PAKACHOAG SPED <hr/>							
1423008 511170 SPED TEACHERS' S	139,941	-46,647	93,294	64,588.14	28,705.84	.00	100.0%
1423008 511172 SPED ABA PAKACHO	31,279	68,957	100,236	67,145.02	32,777.68	313.36	99.7%
1423008 511179 SPED INSTRUCTION	112,231	-45,362	66,869	46,585.23	20,303.12	-19.41	100.0%
1423008 512070 SPED SUB TEACHER	2,000	0	2,000	326.46	.00	1,673.54	16.3%
1423008 512079 SPED INSTRUCT AS	3,000	0	3,000	1,494.80	.00	1,505.20	49.8%
<hr/> 1423051 TEACH - PAK - ELEM ED <hr/>							
1423051 5100 ELL TUTOR	35,539	896	36,435	29,495.00	6,940.00	.00	100.0%
1423051 511170 TEACHERS' SALARI	975,190	-104,159	871,031	598,086.69	271,849.76	1,094.80	99.9%
1423051 511172 MATH PARAPROFESS	16,930	5,111	22,041	17,842.35	4,198.20	.00	100.0%
1423051 511179 INSTRUCTIONAL AS	116,431	-16,869	99,563	71,062.13	28,536.96	-36.23	100.0%
1423051 511180 SPECIALISTS PAKA	205,583	-1	205,582	142,326.36	63,256.08	.00	100.0%
1423051 512070 TEA SALARIES, SU	10,000	0	10,000	2,803.42	.00	7,196.58	28.0%
1423051 512079 INSTRUCTIONAL AS	2,000	10,777	12,777	7,682.56	3,406.28	1,688.00	86.8%
1423051 512080 LONG TERM SUBSTI	0	1,800	1,800	2,102.88	.00	-302.88	116.8%
1423051 512081 PERMANENT SUBSTI	10,500	-10,500	0	.00	.00	.00	.0%
1423051 5126 TEACHER IN CHARGE	1,273	0	1,273	881.28	391.68	.00	100.0%
1423051 5127 AFTER SCHOOL PROGR	2,500	-2,500	0	.00	.00	.00	.0%
1423051 5128 TECHNOLOGY STIPEND	1,034	195	1,229	910.86	318.16	.00	100.0%
1423051 5129 OTHER STIPENDS PAK	12,289	0	12,289	4,391.54	2,334.86	5,562.60	54.7%
1423051 5425 MUSIC SUPPLIES	750	-27	723	.00	.00	723.00	.0%
1423051 5440 PHYSICAL EDUCATION	750	151	901	901.32	.00	.00	100.0%
1423051 5510 SUPPLIES, CLASSRM,	12,934	-1,850	11,084	8,514.44	.00	2,569.56	76.8%
1423051 5514 504 SUPPLIES PAKAC	250	0	250	.00	.00	250.00	.0%
1423051 5518 ART SUPPLIES PAKAC	1,000	0	1,000	181.33	.00	818.67	18.1%
1423051 5521 AFTER SCHL PROGRAM	500	0	500	.00	.00	500.00	.0%
1423051 5710 MILEGAE REIMB. TEA	100	0	100	.00	.00	100.00	.0%
<hr/> 1424051 TEXTBK - PAK - ELEM ED <hr/>							
1424051 5513 TEXTBOOKS, PAKACHO	1,000	-547	453	453.45	.00	.00	100.0%

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<u>1425051 LIBRARY - PAK</u>							
1425051 511178 MEDIA TECH	46,647	0	46,647	32,294.16	14,352.92	.00	100.0%
1425051 5587 LIBRARY SUPPLIES,	1,000	-500	500	.00	.00	500.00	.0%
<u>1426051 AUDIO/VISUAL - PAK</u>							
1426051 5515 SUPPLIES, AUDIOVIS	1,700	0	1,700	1,652.81	.00	47.19	97.2%
<u>1427054 GUIDANCE - PAK</u>							
1427054 511176 GUIDANCE SALARIE	83,607	0	83,607	57,881.70	25,725.20	.00	100.0%
1427054 5511 GUIDANCE SUPPLIES,	500	0	500	53.44	76.94	369.62	26.1%
<u>1432099 HEALTH SVCS - PAK</u>							
1432099 511185 SALARY, NURSE, P	52,126	19,726	71,852	47,787.38	24,123.16	-58.50	100.1%
<u>1441099 O&P - PAK</u>							
1441099 511192 SALARIES CUSTODI	97,426	1,963	99,389	84,098.08	15,290.56	.00	100.0%
1441099 5211 LIGHTS/POWER PAKAC	24,000	0	24,000	16,762.90	7,237.10	.00	100.0%
1441099 5214 HEATING FUEL, PAKA	18,000	0	18,000	17,433.21	566.79	.00	100.0%
1441099 5231 WATER, PAKACHOAG	4,500	0	4,500	557.63	3,942.37	.00	100.0%
1441099 5232 SEWER USE CHARGE,	2,500	312	2,812	2,811.62	.00	.00	100.0%
1441099 5450 SUPPLIES CUSTODIAL	5,500	2,639	8,139	8,245.91	.00	-106.45	101.3%
<u>1442099 MAINT OF PLANT - PAK</u>							
1442099 5430 BLDG REPAIRS/IMPRO	25,500	0	25,500	19,239.38	4,564.42	1,696.20	93.3%
<u>1522011 PRINCIPAL - MS</u>							
1522011 511160 PRINCIPALS' SALA	225,500	6,725	232,225	196,498.06	35,726.92	.00	100.0%
1522011 511184 SECRETARIES' SAL	74,691	3,379	78,070	64,085.09	13,984.80	.00	100.0%
1522011 5344 POSTAGE, MIDDLE SC	3,000	0	3,000	1,096.88	.00	1,903.12	36.6%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1522011 5421 PRINCIPALS' SUPPLI	1,000	-500	500	12.70	.00	487.30	2.5%
1522011 5422 PRINTING SUPPLIES	15,000	-4,652	10,348	640.54	.00	9,707.86	6.2%
1522011 5734 DUES, PRINCIPALS,	1,100	0	1,100	1,100.00	.00	.00	100.0%
1522011 5737 PRINC. PROF DEVELO	3,000	0	3,000	.00	.00	3,000.00	.0%
<hr/> 1523008 MIDDLE SCHOOL SPED <hr/>							
1523008 511170 SPED TEACHERS'	488,808	-227	488,581	335,698.30	151,161.84	1,720.88	99.6%
1523008 511172 SPED ABA MIDDLE	69,312	-15,322	53,990	34,166.82	19,822.80	.00	100.0%
1523008 511179 SPED INSTRUCTION	164,168	-13,893	150,275	104,680.16	45,595.32	.00	100.0%
1523008 512070 SPED SUB TEACHER	5,000	0	5,000	.00	.00	5,000.00	.0%
1523008 512079 SPED INSTR ASSIS	6,500	0	6,500	3,067.20	.00	3,432.80	47.2%
1523008 512080 LONG TERM SUBSTI	0	2,400	2,400	1,319.34	.00	1,080.66	55.0%
<hr/> 1523052 TEACH - MS - MS ED <hr/>							
1523052 5100 ELL TUTOR	36,125	-4,119	32,006	24,948.63	7,057.16	.00	100.0%
1523052 511170 TEACHERS' SALARI	2,735,874	-190,179	2,545,695	1,761,100.43	783,752.24	842.69	100.0%
1523052 511179 INSTRUCTIONAL AS	0	10,421	10,421	6,947.36	3,473.68	.00	100.0%
1523052 511180 SPECIALISTS MIDD	569,874	-27,040	542,834	375,808.32	167,025.92	.00	100.0%
1523052 512070 TEA SALARIES SUB	33,000	-16,500	16,500	710.00	.00	15,789.84	4.3%
1523052 512079 INSTRUCTIONAL AS	0	13,822	13,822	1,550.56	.00	12,270.94	11.2%
1523052 512080 LONG TERM SUBSTI	0	49,348	49,348	34,423.30	15,014.16	-89.38	100.2%
1523052 5127 AFTER SCHOOL PROGR	1,750	-1,709	41	41.40	.00	.00	100.0%
1523052 5128 TECHNOLOGY STIPEND	3,050	0	3,050	2,111.40	938.40	.00	100.0%
1523052 5129 OTHER STIPENDS MID	17,424	15,708	33,132	30,702.87	2,428.62	.02	100.0%
1523052 5317 COMMENCEMENT MDDL	2,000	0	2,000	.00	.00	2,000.00	.0%
1523052 5425 MUSIC SUPPLIES	6,153	-2,000	4,153	.00	.00	4,153.00	.0%
1523052 5440 PHYSICAL EDUCATION	1,819	0	1,819	325.20	.00	1,493.80	17.9%
1523052 5510 SUPPLIES, CLASSRM,	18,362	-5,300	13,062	4,849.26	50.00	8,162.74	37.5%
1523052 5514 504 SUPPLIES MDDL	500	0	500	.00	.00	500.00	.0%
1523052 5521 AFTER SCHL PROGRAM	250	0	250	.00	.00	250.00	.0%
1523052 5710 MILEAGE REIMB. TEA	500	0	500	.00	.00	500.00	.0%
<hr/> 1524052 TEXTBK - MS - MS ED <hr/>							
1524052 5513 TEXTBOOKS, MIDDLE	0	229	229	228.53	.00	.00	100.0%
<hr/> 1525052 LIBRARY - MS <hr/>							
1525052 5587 LIBRARY SUPPLIES,	2,600	-600	2,000	.00	.00	2,000.00	.0%

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<u>1526052 AUDIO/VISUAL - MS</u>							
1526052 5515 SUPPLIES, AUDIOVIS	1,177	0	1,177	430.14	.00	746.86	36.5%
<u>1527054 GUIDANCE - MS</u>							
1527054 511176 GUIDANCE SALARIE	279,882	0	279,882	193,764.42	86,117.52	.00	100.0%
1527054 5511 GUIDANCE SUPPLIES	766	0	766	62.40	68.60	635.00	17.1%
<u>1532099 HEALTH SVCS - MS</u>							
1532099 511185 SALARY, NURSE, M	62,252	22,481	84,733	58,661.28	26,071.68	.00	100.0%
<u>1535012 MIDDLE SCHOOL ATHLETICS</u>							
1535012 511188 MIDDLE SCHOOL CO	17,500	-17,500	0	.00	.00	.00	.0%
<u>1535052 STUDENT BODY - MS - MS ED</u>							
1535052 5300 MIDDLE SCHOOL OFFI	4,000	-4,000	0	.00	.00	.00	.0%
1535052 551086 AWARDS, OTHER, M	1,340	0	1,340	25.00	.00	1,315.00	1.9%
1535052 5518 ART SUPPLIES MIDDL	3,032	0	3,032	1,320.82	.00	1,711.18	43.6%
<u>1541099 O&P - MS</u>							
1541099 511192 SALARIES CUSTODI	219,209	4,415	223,624	189,220.68	34,403.76	.00	100.0%
1541099 5211 LIGHTS/POWER MIDDL	48,000	0	48,000	45,552.56	2,447.44	.00	100.0%
1541099 5214 HEATING FUEL, MIDD	48,000	0	48,000	44,071.32	3,928.68	.00	100.0%
1541099 5231 WATER, MIDDLE SCHO	6,000	0	6,000	3,846.02	2,153.98	.00	100.0%
1541099 5232 SEWER USE CHARGE,	3,500	873	4,373	4,373.28	.00	.00	100.0%
1541099 5450 SUPPLIES CUSTODIAL	7,500	0	7,500	7,350.00	.00	150.00	98.0%
<u>1542099 MAINT OF PLANT - MS</u>							
1542099 5430 BLDG REPAIRS/IMPRO	55,000	7,474	62,474	58,906.16	8,739.50	-5,171.71	108.3%
<u>1622011 PRINCIPAL - HS</u>							
1622011 511160 PRINCIPALS' SALA	243,450	3,525	246,975	208,978.66	37,996.12	.00	100.0%

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1622011 511184 SECRETARIES' SAL	133,692	-37,954	95,738	80,859.04	14,648.16	231.04	99.8%
1622011 5344 POSTAGE, HIGH SCHO	2,000	0	2,000	1,186.99	.00	813.01	59.3%
1622011 5421 PRINCIPALS SUPPLIE	1,494	-500	994	758.85	.00	235.15	76.3%
1622011 5422 PRINTING SUPPLIES	15,403	-4,969	10,434	434.00	.00	10,000.00	4.2%
1622011 5734 DUES, PRINCIPALS,	6,723	0	6,723	5,728.95	.00	994.05	85.2%
1622011 5737 PRINC. PROF DEVELO	3,000	0	3,000	.00	.00	3,000.00	.0%
<hr/> 1623008 HIGH SCHOOL SPED <hr/>							
1623008 511170 SPED TEACHERS'	428,654	-51,526	377,128	260,543.21	116,585.20	.00	100.0%
1623008 511172 SPED ABA HIGH SC	170,330	-39,069	131,261	90,064.56	40,961.04	235.18	99.8%
1623008 511179 SPED INSTRUCT AS	187,986	-76,608	111,378	77,507.62	33,870.00	.00	100.0%
1623008 512070 SPED SUB TEACHER	3,000	0	3,000	.00	.00	3,000.00	.0%
1623008 512079 SPED INSTRUCT AS	6,000	2,448	8,448	2,603.62	.00	5,844.38	30.8%
1623008 512080 LONG TERM SUBSTI	0	4,420	4,420	2,318.86	.00	2,100.82	52.5%
<hr/> 1623053 TEACH - HS - OTHER <hr/>							
1623053 511170 TEACHERS' SALARI	3,865,857	46,828	3,912,685	2,707,701.64	1,204,983.44	.00	100.0%
1623053 511175 IN HOUSE SUSPENS	40,000	7,035	47,035	39,798.88	7,236.16	.00	100.0%
1623053 511180 SPECIALISTS HIGH	493,003	-58,527	434,476	306,220.08	128,256.08	.00	100.0%
1623053 512070 TEA SALARIES SUB	34,000	-2,000	32,000	9,292.50	.00	22,707.50	29.0%
1623053 512072 SUBS-SAT.MORNING	2,000	0	2,000	100.00	.00	1,900.00	5.0%
1623053 512076 SUPPLEMENTAL INS	6,500	0	6,500	317.50	.00	6,182.50	4.9%
1623053 512079 H S INSTRUCTIONA	0	252	252	936.00	.00	-684.00	371.4%
1623053 512080 LONG TERM SUBSTI	0	48,796	48,796	33,781.86	15,014.16	.00	100.0%
1623053 5128 TECHNOLOGY STIPEND	2,068	0	2,068	1,431.72	636.32	.00	100.0%
1623053 5129 OTHER STIPENDS HIG	14,040	37,468	51,508	48,609.18	2,899.30	.00	100.0%
1623053 5317 COMMENCEMENT HIGH	15,975	0	15,975	5,160.65	1,706.35	9,108.00	43.0%
1623053 5425 MUSIC SUPPLIES	3,617	0	3,617	547.98	136.01	2,933.01	18.9%
1623053 5440 PHYSICAL EDUCATION	5,197	-1,000	4,197	50.00	1,108.84	3,038.16	27.6%
1623053 5510 SUPPLIES, CLASSRM,	21,395	-6,663	14,732	2,837.38	100.00	11,795.00	19.9%
1623053 5514 504 SUPPLIES HIGH	250	0	250	.00	.00	250.00	.0%
1623053 5518 ART SUPPLIES HIGH	4,595	0	4,595	1,951.34	.00	2,643.66	42.5%
1623053 5710 MILEAGE REIMB. TEA	500	0	500	.00	.00	500.00	.0%
<hr/> 1625053 LIBRARY - HS <hr/>							
1625053 511178 MEDIA SPECIALIST	93,294	0	93,294	64,588.14	28,705.84	.02	100.0%
1625053 5587 LIBRARY SUPPLIES,	10,550	-4,502	6,048	3,903.71	.00	2,143.93	64.5%
<hr/> 1626053 AUDIO/VISUAL - HS <hr/>							
1626053 5515 SUPPLIES, AUDIOVIS	1,317	2	1,319	1,318.91	.00	.00	100.0%

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<u>1627054 GUIDANCE - HS</u>							
1627054 511176 GUIDANCE SALARIE	420,074	0	420,074	290,820.78	129,253.68	.00	100.0%
1627054 511184 SECRETARY'S SALA	37,329	3,017	40,346	33,353.58	6,992.40	.00	100.0%
1627054 5511 GUIDANCE SUPPLIES,	10,450	0	10,450	.00	.00	10,450.00	.0%
<u>1632099 HEALTH SVCS - HS</u>							
1632099 511185 SALARY, NURSE, H	68,112	14,456	82,568	57,266.10	25,301.60	.00	100.0%
<u>1635012 STUDENT BODY - HS - ATHLETICS</u>							
1635012 511187 ATHLETIC TRINOR	37,500	8,938	46,438	33,948.88	6,988.64	5,500.00	88.2%
1635012 511188 SALARIES, COACHE	181,524	0	181,524	38,059.00	.00	143,465.00	21.0%
1635012 511193 TICKET TAKERS	3,500	-3,275	225	225.00	.00	.00	100.0%
1635012 5300 HIGH SCHOOL OFFICI	7,500	0	7,500	7,086.00	.00	414.00	94.5%
1635012 533006 ATHLETICS TRANSP	64,000	-2,500	61,500	14,125.67	47,374.33	.00	100.0%
1635012 5336 ATHLETIC TRANSPORT	5,500	0	5,500	.00	5,500.00	.00	100.0%
1635012 535007 GAME MGNT, ICE T	28,000	-27,826	174	174.00	.00	.00	100.0%
1635012 535019 ATHLETICS/RECOND	15,000	-8,052	6,948	492.75	2,507.25	3,948.00	43.2%
1635012 551016 TEAM EQUIPMENT,	3,000	11,172	14,172	13,159.85	1,011.95	.00	100.0%
1635012 551017 ATH SUPP, TRAINI	5,500	0	5,500	3,532.11	1,110.20	857.69	84.4%
1635012 551018 ATHLETIC AWARDS	8,500	-4,916	3,584	250.00	.00	3,333.97	7.0%
1635012 5734 DISTRICT ATHLETIC	5,000	1,460	6,460	5,000.00	.00	1,460.00	77.4%
1635012 5737 PROF DEVELOPMENT,	2,000	-2,000	0	.00	.00	.00	.0%
1635012 574006 ATHLETICS INSURA	10,500	-1,174	9,326	9,326.00	.00	.00	100.0%
1635012 5856 MIDDLE SCHOOL ATH	3,000	0	3,000	3,000.00	.00	.00	100.0%
<u>1635013 STUDENT BODY - HS - FN ARTS</u>							
1635013 551091 BAND UNIFORMS	4,000	-1,000	3,000	.00	.00	3,000.00	.0%
1635013 551092 BAND EQUIPMENT	6,500	-1,500	5,000	1,011.40	500.93	3,487.67	30.2%
1635013 5518 WOOD TECH SUPPLIES	5,600	-1,600	4,000	.00	.00	4,000.00	.0%
<u>1635053 STUDENT BODY - HS - CURRIC</u>							
1635053 551086 AWARDS, OTHER, H	2,920	0	2,920	.00	.00	2,920.00	.0%
1635053 5517 GRAPHIC SUPPLIES H	9,086	-3,086	6,000	.00	.00	6,000.00	.0%

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1635053 5526 CURRICULUM COMPETI	16,160	-4,810	11,350	710.00	640.00	10,000.00	11.9%
1641099 O&P - HS							
1641099 511192 SALARIES CUSTODI	338,799	22,679	361,478	299,892.91	52,097.12	9,488.09	97.4%
1641099 5211 LIGHTS/POWER HIGH	109,602	-1,794	107,808	64,110.03	43,698.03	.00	100.0%
1641099 5214 HEATING FUEL, HIGH	52,000	7,304	59,304	51,868.63	131.37	7,304.05	87.7%
1641099 5231 WATER, HIGH SCHOOL	14,000	0	14,000	7,045.56	6,954.44	.00	100.0%
1641099 5232 SEWER USE CHARGE,	8,000	2,069	10,069	10,069.44	.00	.00	100.0%
1641099 5450 SUPPLIES CUSTODIAL	16,500	0	16,500	13,388.75	.00	3,111.25	81.1%
1642099 MAINT OF PLANT - HS							
1642099 5430 BLDG REPAIRS/IMPRO	70,000	11,186	81,186	51,953.12	26,359.89	2,872.49	96.5%
1711099 SCHOOL COMMITTEE							
1711099 5301 LEGAL NOTICES	1,000	0	1,000	90.64	112.00	797.36	20.3%
1711099 5304 CENSUS	750	0	750	750.00	.00	.00	100.0%
1711099 5306 LEGAL SERVICES	20,000	0	20,000	4,679.50	.00	15,320.50	23.4%
1711099 5732 SCHOOL COMMITTEE D	12,500	0	12,500	11,517.00	.00	983.00	92.1%
1712099 SUPERINTENDENT'S OFFICE							
1712099 511151 SUPERINTENDENT'S	162,200	0	162,200	137,246.12	24,953.84	.00	100.0%
1712099 511181 SECY TO SUPT.& S	34,000	34,798	68,798	58,339.71	10,458.48	.00	100.0%
1712099 5344 SUPERINTENDENT'S P	6,000	0	6,000	6,000.00	.00	.00	100.0%
1712099 5421 SUPERINTENDENT'S S	6,000	2,112	8,112	8,104.41	.00	7.26	99.9%
1712099 5732 SUPERINTENDENT'S D	3,000	-835	2,165	1,060.00	.00	1,105.11	49.0%
1712099 5733 SUPERINTENDENT'S P	350	35	385	384.75	.00	.00	100.0%
1712099 5737 SUPERINTENDENT PRO	500	4,700	5,200	5,200.00	.00	.00	100.0%
1714099 ADMINISTRATION SUPPORT							
1714099 511154 BUSINESS ADMININ	114,750	3,443	118,193	100,009.36	18,183.52	.00	100.0%
1714099 511182 PAYROLL BUSINESS	58,150	1,745	59,895	50,680.08	9,214.56	.00	100.0%
1714099 511183 AP BUSINESS ASSI	58,150	1,745	59,895	50,680.08	9,214.56	.00	100.0%
1714099 5127 DISTRICTWIDE SITE	22,000	-950	21,050	.00	.00	21,050.00	.0%
1714099 5129 OTHER STIPENDS	17,264	0	17,264	11,884.92	4,515.44	863.64	95.0%

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1714099 5304 ANNUAL AUDIT	4,000	0	4,000	4,000.00	.00	.00	100.0%
1714099 5421 OFFICE SUPPLIES	250	47	297	296.73	.00	.00	100.0%
1714099 5424 COMPUTER SUPPLIES	100	65	165	164.99	.00	.00	100.0%
1714099 5710 BUSINESS ADMINISTR	100	-11	89	.00	.00	89.35	.0%
1714099 5732 BUSINESS ADMINISTR	850	-65	785	120.00	.00	665.01	15.3%
1714099 5786 BUS MGR. PROF.DEVE	1,500	0	1,500	2,095.00	.00	-595.00	139.7%
<hr/> 1714510 ADMINISTRATIVE TECHNOLOGY <hr/>							
1714510 511191 TECH SUPPORT/MAI	160,620	4,111	164,731	139,387.60	25,343.20	.00	100.0%
1714510 5711 NETWORK TECH TRAVE	664	0	664	.00	.00	664.00	.0%
<hr/> 1721008 SUPERVISORY - SPECIAL ED <hr/>							
1721008 511152 DIR. OF PUPIL SE	117,295	3,520	120,815	102,228.06	18,586.92	.00	100.0%
1721008 511172 JOB COACH	93,294	-93,294	0	.00	.00	.02	.0%
1721008 511184 SECRETARIES' SAL	50,940	1,275	52,215	44,181.94	8,033.08	.00	100.0%
1721008 512078 CLINICAL SERVICE	166,874	-46,681	120,194	86,592.24	25,725.20	7,876.40	93.4%
1721008 5129 BEYOND SCHOOL DAY	10,000	0	10,000	1,608.20	.00	8,391.80	16.1%
<hr/> 1721009 SUPERVISORY - CURRICULUM <hr/>							
1721009 511153 ASST. SUPERINTEN	135,000	-2,000	133,000	111,461.64	21,538.48	.00	100.0%
1721009 511172 MATH COACH	41,563	4,932	46,495	33,028.89	13,465.91	.00	100.0%
1721009 511184 SECRETARY TO ASS	46,218	-30,617	15,601	13,200.66	2,400.09	-.03	100.0%
1721009 5323 ELE TRANSLATORS	20,000	0	20,000	5,484.62	4,625.38	9,890.00	50.6%
1721009 5421 ASST. SUPERINTENDE	2,000	-500	1,500	195.00	.00	1,305.00	13.0%
1721009 5510 ELL TEACHING SUPPL	7,500	0	7,500	.00	.00	7,500.00	.0%
1721009 5520 ELL TESTING SUPPLI	800	0	800	.00	.00	800.00	.0%
1721009 5713 ELL STAFF TRAVEL	100	0	100	.00	.00	100.00	.0%
1721009 5732 ASST. SUPERINTENDE	1,000	0	1,000	.00	.00	1,000.00	.0%
1721009 5733 ASST. SUPER. PUBLI	500	0	500	.00	.00	500.00	.0%
1721009 5738 ASST. SUPER PROF D	1,500	0	1,500	1,175.00	.00	325.00	78.3%
<hr/> 1721010 SUPERVISORY - TECHNOLOGY <hr/>							
1721010 511155 DIRECTOR OF TECH	100,975	3,030	104,005	88,004.18	16,000.76	.00	100.0%
1721010 511157 DISTRICT DATA CO	60,000	1,650	61,650	52,165.30	9,484.60	.00	100.0%
1721010 5421 DIR. OF TECHNOLOGY	8,500	-2,809	5,691	5,681.34	.00	10.10	99.8%
1721010 5734 DIRECTOR OF TECH D	900	0	900	.00	440.00	460.00	48.9%

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1721010 5738 DIR.TECH PROF DEV	1,500	0	1,500	.00	.00	1,500.00	.0%
1721012 SUPERVISORY - ATHLETICS							
1721012 5344 ATHLETIC DIRECTOR'	300	0	300	.00	.00	300.00	.0%
1721012 5421 ATHLETIC DIRECTOR'	460	0	460	.00	.00	460.00	.0%
1721012 5732 ATHLETIC DIRECTOR'	300	0	300	75.00	.00	225.00	25.0%
1721013 SUPERVISORY - FINE ARTS							
1721013 5421 FINE ARTS DIRECTOR	565	0	565	565.00	.00	.00	100.0%
1721013 5710 FINE ARTS DIRETOR'	525	0	525	.00	.00	525.00	.0%
1721013 5732 FINE ARTS DIRECTOR	135	0	135	.00	.00	135.00	.0%
1721099 SUPERVISORY - CENTRAL ADM							
1721099 511165 ATHLETIC DIRECTO	51,750	-4,715	47,035	39,798.88	7,236.16	.00	100.0%
1721099 511184 ATHLETIC DIR SEC	40,857	1,223	42,080	35,066.60	7,013.32	.00	100.0%
1721099 5300 HOMEBOUND CONTRACT	0	1,644	1,644	1,315.00	.00	329.00	80.0%
1723008 SPECIAL EDUCATION TEACHERS							
1723008 511158 TEAM CHAIRPERSON	265,134	-12,205	252,929	176,730.64	76,198.16	.00	100.0%
1723008 511170 TEACHERS SALARIE	0	93,294	93,294	64,588.14	28,705.84	.00	100.0%
1723008 511172 SPED ABA	0	40,356	40,356	27,938.70	12,417.20	.00	100.0%
1723008 511179 INSTRUCTIONAL AS	0	31,761	31,761	21,988.44	9,772.64	.00	100.0%
1723008 511180 SPECIALISTS	361,816	-40,245	321,571	228,343.38	93,228.08	.00	100.0%
1723008 5129 OTHER STIPENDS	10,332	0	10,332	.00	.00	10,332.00	.0%
1723008 5300 CONTRACTED SERVICE	10,000	2,747	12,747	12,892.09	.00	-145.26	101.1%
1723010 TEACH - TECH - OTHER							
1723010 5263 COMPUTER TECH MAIN	67,352	-29,913	37,439	37,438.71	.00	.00	100.0%
1723010 5312 D/W COMPUTER SOFTW	111,565	68,196	179,761	180,272.50	7,778.10	-8,290.10	104.6%
1723099 TEACH - SW - OTHER							
1723099 511170 TEACHER'S SALARI	0	404,608	404,608	280,113.30	124,494.76	.00	100.0%

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1723099 511172 SPED ABA	0	236,030	236,030	163,063.88	72,225.95	740.38	99.7%
1723099 511179 INSTRUCTIONAL AS	0	109,694	109,694	76,194.86	33,499.52	.00	100.0%
1723099 511185 PRESCHOOL NURSE	0	23,200	23,200	18,828.95	4,370.81	.01	100.0%
1723099 5119 SALARIES'RESERVE/P	406,009	-406,009	0	.00	.00	.00	.0%
1723099 517007 TEACHERS' SAL.AC	0	35,000	35,000	.00	.00	35,000.00	.0%
<hr/> 1723509 TEACH - CURR - OTHER <hr/>							
1723509 511172 CONCURRENT ENROL	10,000	-10,000	0	.00	.00	.00	.0%
1723509 512071 SUBSTITUTES-SYST	6,000	0	6,000	.00	.00	6,000.00	.0%
1723509 5510 SYSTEM WIDE CLASSR	8,000	8,097	16,097	16,096.57	.00	.00	100.0%
1723509 5712 SYSTEM-WIDE ADMIN	15,000	-10,000	5,000	2,030.82	369.24	2,599.94	48.0%
1723509 5731 SYSTEM-WIDE PROFPE	68,000	-60,316	7,684	5,565.21	950.00	1,168.32	84.8%
1723509 5732 COURSE REIMB.SYSTE	12,000	-3,403	8,597	.00	.00	8,596.58	.0%
<hr/> 1724099 SYSTEMWIDE TEXTBOOKS <hr/>							
1724099 5513 TEXTBOOKS-SYSTEM-W	0	43,496	43,496	43,495.93	.00	.00	100.0%
<hr/> 1728008 PSYCHOLOGICAL SERVICES <hr/>							
1728008 511159 BCBA	129,735	10,049	139,784	96,773.76	43,010.53	-.02	100.0%
1728008 511169 SOCIAL WORKERS	151,784	4,052	155,836	107,886.42	47,949.52	.00	100.0%
1728008 511177 SCHOOL PSYCHOLOG	178,327	0	178,327	123,457.14	54,869.84	.00	100.0%
<hr/> 1732099 HEALTH SVCS - SW <hr/>							
1732099 512085 SALARY, NURSE, S	10,000	0	10,000	3,303.61	.00	6,696.39	33.0%
1732099 5307 PHYSICIAN'S STIPEN	5,000	0	5,000	4,500.00	.00	500.00	90.0%
1732099 5329 HEALTH CONTRACTED	1,000	0	1,000	.00	.00	1,000.00	.0%
1732099 5501 HEALTH SERVICE, SU	5,000	500	5,500	5,157.12	82.85	260.03	95.3%
1732099 5710 NURSES'S MILEAGE R	100	0	100	.00	.00	100.00	.0%
1732099 5731 NURSES' CONFERENCE	500	0	500	.00	.00	500.00	.0%
<hr/> 1733008 PUPIL TRANS - SW <hr/>							
1733008 5330 TRANSPORTATION OF	243,250	-103,559	139,691	139,661.40	.00	30.00	100.0%
<hr/> 1733099 PUPIL TRANS - SW <hr/>							
1733099 5330 TRANSPORTATION OF	679,546	0	679,546	539,052.64	151,578.36	-11,085.00	101.6%

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1733099 5335 TRANSPORTATION-COM	12,000	0	12,000	1,000.00	.00	11,000.00	8.3%
1735013 STUDENT BODY - SW - FN ARTS							
1735013 512070 MUSIC STAFF DUTI	3,000	0	3,000	.00	.00	3,000.00	.0%
1735013 551086 AWARDS, OTHER, F	1,200	0	1,200	.00	.00	1,200.00	.0%
1735013 551087 TRANS. & REGISTR	16,000	-11,000	5,000	174.00	10.00	4,816.00	3.7%
1735013 5526 FINE ARTS' EQUIP.	5,500	-1,375	4,125	850.23	.00	3,274.77	20.6%
1741099 O&P - SW							
1741099 511192 SALARIES CUSTODI	24,357	490	24,847	21,024.52	3,822.64	.00	100.0%
1741099 513092 SALARIES CUSTODI	10,000	0	10,000	3,653.21	.00	6,346.79	36.5%
1741099 5211 LIGHTS/POWER CENTR	7,000	0	7,000	6,870.01	337.49	-207.50	103.0%
1741099 5214 HEATING FUEL, CENT	19,425	0	19,425	8,618.80	10,806.20	.00	100.0%
1741099 5341 TELEPHONES	25,000	0	25,000	14,003.97	5,097.65	5,898.38	76.4%
1741099 5450 SUPPLIES CUSTODIAL	1,000	1,422	2,422	2,528.16	.00	-106.45	104.4%
1742099 MAINT OF PLANT - SW							
1742099 511198 FACILITY DIRECTO	106,250	3,200	109,450	92,611.64	16,838.48	.00	100.0%
1742099 511291 PART-TIME MAINT	23,750	655	24,405	20,650.30	3,754.60	.00	100.0%
1742099 5129 OTHER STIPENDS	240	334	574	485.98	88.34	-.03	100.0%
1742099 5262 EQUIPMENT REPAIRS	10,000	0	10,000	493.71	826.33	8,679.96	13.2%
1742099 5263 EQUIP SVC CONTRACT	75,000	-5,663	69,337	46,868.08	405.22	22,064.03	68.2%
1742099 5264 FIRE EXTINGUISHER	3,000	245	3,245	3,245.45	.00	.00	100.0%
1742099 5331 BUILDING SECURITY	30,000	0	30,000	6,802.39	8,633.61	14,564.00	51.5%
1742099 5430 BLDG REPAIRS/IMPRO	10,000	7,590	17,590	10,886.20	7,464.35	-760.34	104.3%
1742099 5480 TRUCK GAS & MAINT	15,000	0	15,000	2,297.29	2,830.74	9,871.97	34.2%
1742099 5710 MAINT MEN MILEAGE	2,000	0	2,000	.00	.00	2,000.00	.0%
1742099 5850 EQUIPMENT PURCHASE	0	2,752	2,752	2,752.38	.00	.00	100.0%
1755099 OTHER FIXED CHARGES							
1755099 511190 CROSSING GUARDS	42,000	-11,723	30,277	16,287.70	.00	13,989.43	53.8%
1769008 TRANS TO NONPUBLIC SPED							
1769008 5333 NON-PUBLIC TRANSP	89,907	103,559	193,466	57,268.65	32,638.30	103,558.60	46.5%

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1791008 PROGRAM W/MA PUBLIC SPED							
1791008 5320 TUITION MASS. PUBL	12,020	0	12,020	.00	.00	12,020.00	.0%
1793008 PROGRAM W/NON-PUBLIC SPED							
1793008 5322 TUITION, NON-PUBLI	54,317	38,895	93,212	51,302.23	14,253.94	27,655.51	70.3%
1794008 COLLABORATIVE PAYMENTS SPED							
1794008 5321 TUITION, SPED COLL	358,223	-38,895	319,328	230,682.39	29,668.37	58,977.56	81.5%
1799008 SPEC. EDUC. STABILIZATION FUND							
1799008 5399 SPED.STABILIZATION	0	25,000	25,000	25,000.00	.00	.00	100.0%
1822011 PRINCIPAL - SR							
1822011 511160 PRINCIPALS' SALA	229,000	6,875	235,875	199,586.64	36,288.48	.00	100.0%
1822011 511184 SECRETARIES' SAL	75,031	3,135	78,166	64,125.53	14,052.24	-11.81	100.0%
1822011 5344 POSTAGE, SWANSON R	600	0	600	500.00	.00	100.00	83.3%
1822011 5421 PRINCIPALS' SUPPLI	3,500	-518	2,982	73.80	.00	2,908.49	2.5%
1822011 5422 PRINTING SUPPLIES	11,500	-1,000	10,500	3,609.23	1,807.26	5,083.51	51.6%
1822011 5734 DUES, PRINCIPALS,	2,250	0	2,250	1,428.00	.00	822.00	63.5%
1822011 5737 PRINC.PROF.DEVELOP	3,000	0	3,000	.00	.00	3,000.00	.0%
1823008 SWANSON RD SCHOOL SPED							
1823008 511170 SPED TEACHERS' S	401,765	21,574	423,339	305,007.72	134,478.44	-16,147.04	103.8%
1823008 511172 SPED ABA SWANSON	131,813	130,475	262,287	182,784.84	79,501.76	.46	100.0%
1823008 511179 SPED INSTR ASST.	263,729	-91,493	172,236	117,075.16	55,023.52	136.97	99.9%
1823008 512070 SPED SUB TEACHER	6,500	0	6,500	816.01	.00	5,683.99	12.6%
1823008 512079 SPED INSTR ASSIT	5,000	0	5,000	330.08	.00	4,669.92	6.6%
1823051 TEACH - SR - ELEM ED							
1823051 5100 ELL TUTOR	44,987	-668	44,318	35,646.49	8,689.20	-17.50	100.0%

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1823051 511170 TEACHERS' SALARI	1,969,729	-43,900	1,925,829	1,336,548.39	585,255.60	4,025.01	99.8%
1823051 511172 MATH PARAPROFESS	37,715	6,531	44,247	35,828.65	8,418.08	.00	100.0%
1823051 511173 VISUALLY IMPAIRE	26,106	529	26,635	21,561.61	5,073.32	.00	100.0%
1823051 511179 INSTRUCTIONAL AS	43,512	10,882	54,394	37,463.32	16,930.64	.00	100.0%
1823051 511180 SPECIALISTS SWAN	669,698	-123,797	545,901	390,716.47	155,184.32	.00	100.0%
1823051 512070 TEA. SALARIES, S	38,000	-16,623	21,377	2,746.99	.00	18,630.24	12.9%
1823051 512079 INSTR. ASST. SUB	9,600	0	9,600	4,569.89	.00	5,030.11	47.6%
1823051 512080 LONG TERM SUBSTI	0	96,916	96,916	70,811.77	25,037.04	1,067.35	98.9%
1823051 5126 TEACHER IN CHARGE	4,880	0	4,880	.00	.00	4,880.00	.0%
1823051 5127 AFTER SCHOOL PROGR	10,000	-6,000	4,000	.00	.00	4,000.00	.0%
1823051 5128 TECHNOLOGY STIPEND	2,068	0	2,068	1,431.72	636.32	.00	100.0%
1823051 5129 OTHER STIPENDS SWA	22,073	-2,000	20,073	9,642.33	4,563.68	5,866.99	70.8%
1823051 5425 MUSIC SUPPLIES SWA	2,000	0	2,000	.00	.00	2,000.00	.0%
1823051 5440 PHYSICAL ED SUPPLI	2,000	0	2,000	312.96	183.92	1,503.12	24.8%
1823051 5510 SUPPLIES, CLASSRM,	16,700	-2,800	13,900	12,265.48	.00	1,634.52	88.2%
1823051 5514 504 SUPPLIES SWANS	750	0	750	.00	.00	750.00	.0%
1823051 5518 ART SUPPLIES SWANS	2,000	0	2,000	.00	332.24	1,667.76	16.6%
1823051 5521 AFTER SCHL PROGRAM	2,500	0	2,500	.00	.00	2,500.00	.0%
1823051 5710 MILEGAE REIMB, TEA	100	0	100	.00	.00	100.00	.0%
<hr/> 1825051 LIBRARY - SR							
1825051 5587 LIBRARY SUPPLIES S	3,500	-1,000	2,500	108.18	.00	2,391.82	4.3%
<hr/> 1826051 AUDIO/VISUAL - SR							
1826051 5515 SUPPLIES, AUDIOVIS	4,000	-1,000	3,000	521.85	.00	2,478.15	17.4%
<hr/> 1827054 GUIDANCE - SR							
1827054 511176 GUIDANCE SALARIE	193,557	4,043	197,600	136,800.00	60,800.00	.00	100.0%
1827054 5511 GUIDANCE SUPPLIES,	2,250	0	2,250	913.00	.00	1,337.00	40.6%
<hr/> 1832099 HEALTH SVCS - SR							
1832099 511185 SALARY, NURSE, S	147,595	-42,595	105,000	85,559.24	43,455.36	-24,015.03	122.9%
<hr/> 1841099 O&P - SR							
1841099 511192 SALARIES CUSTODI	146,139	2,373	148,512	125,575.92	22,935.84	.00	100.0%

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TOWN OF AUBURN
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 99

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1841099 5211	LIGHTS/POWER SWANS	53,000	0	53,000	18,050.23	34,949.77	.00	100.0%
1841099 5214	HEATING FUEL, SWAN	30,750	1,485	32,235	32,481.75	147.34	-394.59	101.2%
1841099 5231	WATER, SWANSON ROA	10,000	0	10,000	2,926.60	7,073.40	.00	100.0%
1841099 5232	SEWER USE CHARGE S	4,500	6,033	10,533	10,533.40	.00	.00	100.0%
1841099 5450	SUPPLIES CUSTODIAL	8,500	0	8,500	5,953.93	.00	2,546.07	70.0%
<hr/>								
1842099	MAINT OF PLANT - SR							
1842099 5430	BLDG REPAIRS/IMPRO	28,000	881	28,881	20,435.91	13,537.69	-5,092.78	117.6%
TOTAL GENERAL FUND		27,676,055	-461,898	27,214,157	19,212,210.41	7,118,567.19	883,379.40	96.8%
TOTAL EXPENSES		27,676,055	-461,898	27,214,157	19,212,210.41	7,118,567.19	883,379.40	

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TOWN OF AUBURN
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	27,676,055	-461,898	27,214,157	19,212,210.41	7,118,567.19	883,379.40	96.8%

** END OF REPORT - Generated by Cecelia wirzbicki **

Auburn Public Schools
FY21 Budget Transfers - For SC Information and Approval
April 26,2021

Transfers Between Same Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1622011-5737	2000	AHS Principals' PD	1,000.00		
1622011-5422	2000	AHS Printing Supplies	4,000.00		
1623008-511172	2000	AHS Sped ABA	235.18		
1623053-512070	2000	AHS Teacher Substitute Salaries	5,000.00		
1535052-5518	2000	AMS Art Supplies	711.18		
1526052-5515	2000	AMS Audio Visual Supplies	300.00		
1535052-551086	2000	AMS Awards, Other	600.00		
1523052-5510	2000	AMS Classroom Supplies	3,162.74		
1525052-5587	2000	AMS Library Supplies	1,000.00		
1523052-5425	2000	AMS Music Supplies	2,000.00		
1522011-5344	2000	AMS Postage	903.12		
1522011-5737	2000	AMS Principal PD	1,000.00		
1522011-5422	2000	AMS Printing Supplies	2,500.00		
1523008-511170	2000	AMS Sped Teachers	1,720.08		
1523052-511170	2000	AMS Teacher Salaries	842.69		
1125051-5587	2000	Bryn Mawr Library Supplies	354.48		
1122011-5737	2000	Bryn Mawr Principal PD	261.00		
1122011-5442	2000	Bryn Mawr Printing Supplies	1,000.00		
1425051-5587	2000	Pakachoag Library Supplies	500.00		
1423051-5129	2000	Pakachoag Other Stipends	1,000.00		
1422011-5737	2000	Pakachoag Principal PD	500.00		
1422011-5442	2000	Pakachoag Printing Supplies	1,000.00		
1423008-511172	2000	Pakachoag SPED ABA	313.36		
1423051-511170	2000	Pakachoag Teachers' Salaries	1,094.80		
1623053-512072	2000	Subs - Saturday Morning	1,000.00		
1623053-5510	2000	AHS Classroom Supplies	2,795.00		
1623053-5518	2000	AHS Art Supplies	1,000.00		
1625053-5587	2000	AHS Library Supplies	1,000.00		
1721099-5510	2000	ELL Teaching Supplies	3,000.00		
1723008-5129	2000	Sped Other Stipends	5,000.00		
1723099-511172	2000	Sped ABA	740.38		
1822011-5422	2000	SWIS Printing Supplies	2,000.00		
1822011-5737	2000	SWIS Principal PD	1,000.00		
1823008-511179	2000	SWIS Sped Instructional Asst	136.97		
1823051-511170	2000	SWIS Teachers' Salaries	4,025.01		
1823051-5425	2000	SWIS Music Supplies	813.16		
1823051-5440	2000	SWIS Physical Ed Supplies	503.12		
1823051-5518	2000	SWIS Art Supplies	667.76		
1825051-5587	2000	SWIS Library Supplies	1,391.82		
1826051-5515	2000	SWIS Audio Visual Supplies	1,000.00		
1122011-511184	2000	Bryn Mawr Secretary Salary		91.20	To cover a contractual obligation
1123008-511172	2000	Bryn Mawr Sped ABA		20.89	To cover a contractual obligation
1123008-511179	2000	Bryn Mawr Sped Instructional Asst.		3.78	To cover a contractual obligation
1123051-511180	2000	Bryn Mawr Specialists		32,294.07	To correct a payroll salary encumbrance
1422011-511184	2000	Pakachoag Secretary Salary		50.20	To cover a contractual obligation
1723008-5300	2000	Sped Contracted Services		145.26	To cover a contractual obligation
1723010-5312	2000	D/W Computer Software		8,290.10	To cover necessary Software for District
1822011-511184	2000	SWIS Secretaries' Salaries		11.81	To cover a contractual obligation
1823008-511170	2000	SWIS Sped Teachers' Salaries		16,147.04	To correct a payroll salary encumbrance
1823051-5100	2000	ELL Tutor		17.50	To cover a contractual obligation

Auburn Public Schools
FY21 Budget Transfers - For SC Information and Approval
April 26,2021

Transfers Between Same Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1635012-5734	3000	District Athletic Dues	1,000.00		
1635012-551018	3000	Athletic Awards	1,000.00		
1635013-551091	3000	Band Uniforms	1,500.00		
1635013-551092	3000	Band Equipment	1,487.67		
1635013-5518	3000	Wood Tech Supplies	1,400.00		
1635053-551086	3000	AHS Awards Other	1,000.00		
1635053-5517	3000	AHS Graphic Supplies	3,000.00		
1635053-5526	3000	AHS Curriculum Competitions	5,000.00		
1721012-5344	3000	Athletic Director	300.00		
1712012-5421	3000	Athletic Director	460.00		
1721012-5732	3000	Athletic Director	225.00		
1721013-5710	3000	Fine Arts Director	525.00		
1721013-5732	3000	Fine Arts Director	135.00		
1132099-511185	3000	Bryn Mawr Nurse Salary	1,077.46		
1732099-5307	3000	Physician's Stipend	500.00		
1732099-5710	3000	Nurse's Mileage Reimb	100.00		
1732099-5731	3000	Nurse's Conference	363.40		
1735013-551087	3000	Music Transportation & Registration	3,000.00		
1735013-5523	3000	Fine Arts Equipment	2,000.00		
1432099-511185	3000	Pakachoag Nurse Salary		58.50	To cover a contractual obligation
1832099-511185	3000	SWIS Nurse Salary		24,015.03	To correct a payroll salary encumbrance
1733099-5335	3000	Community Learning Transportation	11,000.00		
1733099-5330	3000	Regular Ed Transportation		11,000.00	To cover costs for DCF Transportation services
1641099-5214	4000	AHS Heating Fuel	3,772.66		
1141099-5211	4000	Bryn Mawr Lights and Power		2,090.88	To cover for overage in line
1141099-5450	4000	Bryn Mawr Custodial Supplies		106.45	To cover for overage in line
1441099-5450	4000	Pakachoaag Custodial Supplies		106.45	To cover for overage in line
1741099-5211	4000	Central Lights and Power		207.50	To cover for overage in line
1741099-5450	4000	Central Supplies Custodial		106.45	To cover for overage in line
1742099-5430	4000	Central Building Repair		760.34	To cover for overage in line
1841099-5214	4000	SWIS Heating Fuel		394.59	To cover for overage in line

Transfers Between Different Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1711099-5306	1000	Legal Services	4,040.78		
1711099-5732	1000	School Committee Dues	983.00		
1714510-5711	1000	Network Tech Travel	664.00		
1714099-5786	1000	Business Manager PD		595.00	To cover a contractual obligation
1842099-5430	4000	SWIS Building Repair		5,092.78	To cover for additional building repairs



AUBURN PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT
5 WEST STREET
AUBURN, MA 01501
508-832-7755 (phone)
508-832-7757 (fax)

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chandfield@auburn.k12.ma.us

Assistant Superintendent
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Business Manager
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Director of Pupil Services
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Director of Facilities & Maintenance
Joseph Fahey
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Director of Technology
Eric Bouvier
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Food Services Director
Janice King
jking@auburn.k12.ma.us

Auburn High School
Daniel Delongchamp
Principal
Eileen Donahue
Assistant Principal

Auburn Middle School
Gregg Desto
Principal
Matt Carlson
Assistant Principal

Swanson Road Intermediate School
Susan Lopez, Ed.D.
Principal
Jessica Pitsillides
Assistant Principal

Bryn Mawr School
Marie Mahan
Principal

Pakachoag School
Jennifer Stanick
Principal

School Committee
George Scobie
Chairperson

Jessie Harrington
Vice Chairperson

Members:
Gail Holloway
Dorothy Kauffman
Meghan McCrillis

Date: April 14, 2021

To: Dr. Casey Handfield
Superintendent, Auburn Public Schools

RE: Obsolete and Surplus Food Service Equipment

I am seeking approval to have the following list of four pieces of equipment deemed obsolete for disposal purposes. The following equipment is obsolete and without further value to our food service program and is located at Auburn High School. The mixer is not operational and parts cannot be purchased to repair the unit. The two beverage coolers we have are open air, and do not provide the structural shelving to offer grab and go items such as salads, sandwiches and beverages for students and staff. Additionally, they are not energy efficient and have required more repair in recent years. Two replacement refrigeration units have glass front doors are owned by the department and offer increased shelving space and would be more energy efficient. They were purchased (used) for our year long Meals TOGO operation at Auburn Middle School. The flat top grill does not have temperature regulation and is utilized on a very limited basis. We have no plans to utilize this piece of equipment in the future.

These replacement refrigerators we currently own have been moved from AMS to AHS. Disposal of these pieces of equipment will be completed by Gillette Equipment pending School Committee approval.

The AHS equipment to be disposed of is as follows:

1 Tabletop Commercial Mixer
2 Open Air Beverage Coolers
1 Flat Grill Flat Top

Thank you very much for your consideration.

Sincerely,

Janice King
Director of Food Services
Auburn Public Schools